



Town of York

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York Resident



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York School Department

From Superintendent of Schools and the York School Committee

From the Superintendent of Schools

To the Voters of York

Dear York Community,

This report is provided during the midst of the COVID-19 pandemic that we all are experiencing. My thoughts and prayers are with each of you as we go through this crisis together as a community. My dream is that COVID-19 will be greatly diminished by the time voters go to the polls.

Praise goes out to the school department's central office and school administration, faculty and staff for the amazing things they have accomplished, in just a few days, to plan for the implementation of distance learning to ensure continuity of instruction for our students. I am grateful to our custodians and food service workers. The custodians kept our buildings clean and safe for everyone prior to the closure of our school buildings. They continue to work on-site to keep the schools clean and maintained for when our students and staff return. Food service workers are providing school lunches to any student who needs it. They too continue to work on-site to prepare lunches and at the York Police Department to distribute them for pick-up by parents. The school department's business office is working diligently to ensure that all employees are paid in accordance with orders issued by Governor Mills in her Declaration of Civil Emergency. I commend these employees for a job well done.

All school department employees have gone above and beyond the call of duty and are astonishing individuals. I appreciate

the parents and guardians of our students for their trust, patience, cooperation, and understanding. They have joined forces with York's educators to provide the continuity of instruction to our students. This partnership is unprecedented. I am truly grateful to them.

Prior to the outbreak of COVID-19, there were weeks of intense planning and coordination in the Town of York to fight the spread of the virus. York School Department employees collaborated with the York School Committee, Board of Selectmen, Town of York employees, Police, Fire and Health Departments as well as other emergency officials, local service agencies, Maine CDC, and York Hospital. Our collective mission was focused on protecting the health and safety of students, school and town employees, and the greater York community. We worked tirelessly and with considerable speed to implement action plans to prevent community spread of COVID-19 well before it occurred in York.

York's preparations to battle COVID-19 has been remarkable. I am thankful to all of the individuals, institutions, and organizations that rallied to put in place prevention measures to protect York citizens. These measures will save lives and they give me confidence that we will get through this unequalled time in our Nation's history. Planning and coordination continues for as long as needed. The silver lining is that the York Community will be stronger. I look to the future with tremendous hope and optimism.

Fiscal Year (FY) 21 Proposed School Operating Budget to Be Approved by The Voters

The total FY 21 proposed school operating budget to be approved by the voters is \$36,257,597. This represents an increase of \$1,152,312 or 3.28% over the FY 20 budget of \$35,105,264 adopted by the voters in May, 2019.

I) The major increases in the FY 21 budget compared to the FY 20 budget include:

A) Regular education salary and benefits as per the collective bargaining agreements between the York School Committee and the two employee unions. This represents \$645,644 or 58% of the total budget increase.

B) Special education salary and benefits as per the collective bargaining agreements between the York School Committee and the two employee unions. This represents \$303,224 or 27% of the total budget increase.

C) Maine-Care Seed Special Services: This federal-state program provides for the payment of some school-based special education services such as physical therapy and behavioral supports provided by educational technicians. Federal funds cover 62% of these expenses. The York School Department is responsible for 38% of the expenses. This amounts to \$120,000 or





10.8%% of the total budget increase.

D) New positions in the budget: 1) three mental health counselors (one at the elementary, middle and high school respectively) to serve an increasing number of students with mental health needs. I certainly wish we had these positions in the school department now given the COVID-19 pandemic; 2) a part-time lunch monitor at the Coastal Ridge Elementary School to supervise children; 3) The reallocation of a library educational technician to the business office due to increased workload in the areas of accounts payable and accounts receivable; 4) an increase of three hours per week to the volunteer office secretary position due to a new school department requirement to process criminal history background checks; and 5) increasing the York Community Auditorium Manager from part-time to full-time. The costs for these positions amount to \$335,726 and are included in the salary lines noted under #1 and #2 above. This increase is offset by \$112,000 due to a reduction in special education contracted services for counselling.

II) Areas that decreased in the FY 21 compared to the FY 20 budget include:

A) \$455,228 in debt service reduction due to paying off the York Middle School.

B) \$290,087 in health insurance in the current fiscal year due to a lower than anticipated insurance rate-set.

C) \$92,597 due to the elimination of the equivalent of one position at the Village Elementary School corresponding to a one retirement and declining enrollment.

D) \$112,000 reduction in special education contracted services for mental health counselling.

Thank you to the school personnel, school committee, budget committee, and citizens who provided me with essential information and feedback to bring a well-reasoned budget to the voters. Moreover, thank you to the York community for its outstanding support for our schools. I long for the day when students and staff return to school and to walk short and long sands along the Atlantic Ocean. Stay well.

Respectfully Submitted,

Lou Goscinski, Superintendent

A Letter from the York School Committee

To the Voters of York,

As I undertake this year's letter to the York community, we are just beginning to see the impact of the COVID-19 pandemic across our nation and more locally, in York County. It is a difficult time for our neighbors who are social distancing, quarantining, monitoring symptoms of illness, or dealing with financial and economic stressors. Superintendent Goscinski and additional district administrators have worked diligently with town and state leaders and medical experts to stay updated on emergency plans and virus spread.

On March 13, 2020 Superintendent Goscinski took the unprecedented measure to release York students to their homes allowing staff to meet together to finalize plans to provide educational and learning opportunities remotely. While home assignments and online instruction cannot replace the direct instruction in a classroom that is critical to student achievement, the administrative directive to York's educators to distribute a reduced load of schoolwork is meant to keep students engaged with staff and classmates during uncertain times and allow for maintenance of skills. Additionally, voters should be aware of several Executive Orders issued by Governor Mills that impact the manner in which the York School Department responds to student and family needs at this time.

I would like to take this opportunity to share snapshots with the York community from the first two weeks of this initiative. Kindergarteners have been able to visit classmates through an online platform at an appointed time with staff. Elementary students at Coastal Ridge have been uploading videos to Flipgrid to share music, art, reading and STEAM discoveries. Grade 7 students have met in Zoom breakout rooms to work on Social Studies vocabulary slideshows together with an opportunity to have questions answered by a teacher. Lunches have been prepared by our food service staff and made available outside the police station for families to pick up.

The incredible staff and employees of the York School Department have worked at the "speed of need", without hesitation to get to the work of sanitizing facilities and prepare for remote learning. Their spirited commitment is to be commended by the larger community.

Finally, I would like to leave you with some wisdom from Angela Blanchard, a globally recognized expert in community disaster recovery. "At every milestone, there will be gratitude and grief in equal measure. Even as we recover, we will also see what has been lost. Allow gratitude and grief to reside in your heart together. There is nothing more powerful than a family, company, community in tough times with its own aspirations and principles. Revisit the principles that will guide your decision making as you move through this unprecedented period."

As always, if you have questions about this budget or any related school committee matter, please email me at balexander@yorkschoools.org.

Sincerely,
Brenda Alexander
York School Committee Chair



York School Department

System-Wide Information and Summaries FY 2021 Budget

System-Wide Accounts

The system-wide budget includes expenses not specifically allocated to individual schools.

System-wide accounts cover a wide variety of educational and support activities. On the system-wide level, Student-Staff Support includes technology and library services for all schools, curriculum development, and staff development for all staff. System-Wide Administration encompasses all

expenses associated with the central office and salaries for positions that have system-wide responsibilities, liability insurance, audit and legal services. The additional warrant articles represent expenses for regular student transportation, the schools' contingency budget, community (volunteer) programs and debt service approved by the Voters of York.

Allocation of Expenses by Warrant Article and Location

Article #	Account Description	Village	Coastal Ridge	Middle School	High School	Special Education	System-Wide	Warrant Totals
31	Regular Instruction							
	Salaries	\$1,662,481	\$2,098,479	\$3,697,573	\$3,707,460			\$11,165,993
	Benefits	\$576,211	\$595,230	\$1,088,379	\$1,029,184			\$3,289,004
	Other Expenses	\$60,836	\$99,996	\$136,864	\$181,137			\$478,833
	Total Regular Instruction	\$2,299,528	\$2,793,705	\$4,922,816	\$4,917,780			\$14,933,829
32	Special Education							
	Salaries					\$3,566,750		\$3,566,750
	Benefits					\$1,407,803		\$1,407,803
	Other Expenses					\$1,223,889		\$1,223,889
	Total Special Education					\$6,198,442		\$6,198,442
33	Career & Technical Education (Subtotal)				\$15,000			\$15,000
34	Other Instruction							
	Salaries	\$28,154	\$82,461	\$229,083	\$481,020		\$53,667	\$874,385
	Benefits	\$6,108	\$23,849	\$49,079	\$121,964		\$25,103	\$226,102
	Other Expenses	\$6,459	\$12,034	\$43,998	\$377,455		\$700	\$440,645
	Total Other Instruction	\$40,721	\$118,344	\$322,159	\$980,438		\$79,470	\$1,541,133
35	Student-Staff Support							
	Salaries	\$229,622	\$261,613	\$360,243	\$729,103		\$443,459	\$2,024,040
	Benefits	\$59,947	\$107,325	\$83,232	\$240,037		\$154,064	\$644,605
	Other Expenses	\$29,230	\$38,325	\$46,337	\$81,129		\$397,565	\$592,586
	Total Student-Staff Support	\$318,798	\$407,263	\$489,812	\$1,050,269		\$995,088	\$3,261,231
36	System Administration							
	Salaries						\$712,284	\$712,284
	Benefits						\$287,453	\$287,453
	Other Expenses						\$296,559	\$296,559
	Total System Administration						\$1,296,296	\$1,296,296
37	School Administration							
	Salaries	\$181,011	\$228,460	\$349,665	\$421,057			\$1,180,192
	Benefits	\$47,981	\$61,667	\$127,373	\$120,155			\$357,175
	Other Expenses	\$24,911	\$26,247	\$35,388	\$68,821			\$155,366
	Total School Administration	\$253,902	\$316,373	\$512,426	\$610,033			\$1,692,734
38	Transportation (Total)					\$270,000	\$863,326	\$1,133,326
39	Facilities Maintenance							
	Salaries	\$164,741	\$145,069	\$370,967	\$417,305		\$72,146	\$1,170,227
	Benefits	\$90,765	\$95,442	\$174,721	\$195,279		\$16,037	\$572,244
	Other Expenses	\$306,764	\$282,938	\$619,737	\$795,055		\$177,882	\$2,182,377
	Total Facilities Maintenance	\$562,270	\$523,449	\$1,165,426	\$1,407,640		\$266,064	\$3,924,848
40	Debt Service (Total)						\$1,850,803	\$1,850,803
41	Other, Non-Instructional Expenses (Total)						\$77,445	\$77,445
	Location Totals	\$3,475,219	\$4,159,134	\$7,412,639	\$8,981,160	\$6,468,442	\$5,428,492	\$35,925,087



**System-Wide Information and Summaries
FY 2021 Budget**

SUMMARY OF FUND-RAISING WARRANT ARTICLES

Article #		Local Article Appropriation	State Share	Other	Total
43	Essential Progr/Svcs	\$18,016,337 ⁽¹⁾	\$2,587,185		\$20,603,522
44	Debt Service-LocalShare	\$1,850,803			\$1,850,803
45	Additional Local Appr.	\$13,322,423			\$13,322,423
47	Revenue/Summary	\$0		\$148,339 ⁽²⁾	\$148,339
	Total School Budget	\$33,189,563	\$2,587,185	\$148,339	\$35,925,088
49	Food\Nutrition Program	332,511			\$332,511
48	Adult Education Budget	\$183,988	\$63,000	\$38,600	\$285,588
	Total:	\$33,706,062	\$2,650,185	\$186,939	\$36,543,187

Amount to be raised from taxes.

⁽¹⁾ Essential Programs & Services WA based on DOE FY 2021 Preliminary Estimate 1\30\2020

⁽²⁾ Other Revenue

High School/Middle School Fees	\$0	Rental Income	\$19,000
Fund Balance - Unassigned	\$0	Tuition Revenue	\$0
QSCB 1 Debt Service Rebate	\$38,302	Misc. Income	\$5,000
QSCB 2 Debt Service Rebate	\$61,037	Clark Emerson Trust	\$0
Impact Fees	\$0	State Agency Funds	\$25,000
		Total Other Revenue	\$148,339

Technology and Libraries

Eric Lawson, Director

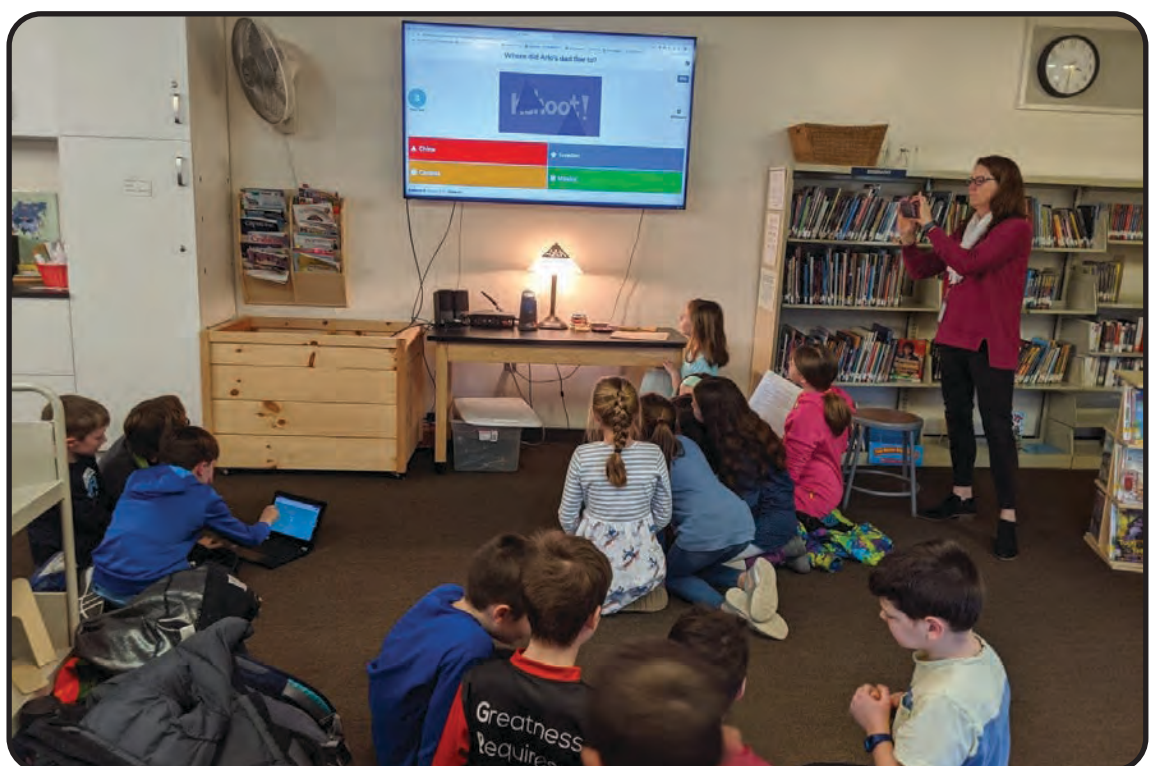
elawson@yorkschoos.org

Technology

The proposed 2020-21 technology budget strives to balance spending on technologies that will enhance and extend the learning for all students K-12. The budget provides updates to student devices that have aged out of their life span, as well as replacing old technologies at the front of the classroom for displays. It has been thoughtfully constructed to assist in streamlining both student and staff workflows, as well as provide for adaptability as technology and student needs change.

Flat screen TVs with Chromecasts installed will be purchased to repair and replace aging interactive whiteboard equipment which will offer a cost savings in the future due to not having to incur renewal of expensive software licensing or expensive touch screen equipment in order to maintain a high level of classroom display technologies.

Chromebooks will be purchased for all staff and students in grades 5 and refresh carts at our elementary level to replace aging laptops. These new chromebook models offer a variety of tools such as web based as well as tablet based applications that can enhance the teaching and learning. These devices also provide interactive touch screens and stylus pens to bring the whiteboarding experience to the individual level instead of just one piece of equipment at the front of the room.



Students playing a competitive interactive literacy trivia game on Chromebooks.



York School Department

System-Wide Summary by Location FY 2021 Budget

OPERATING BUDGET

Description	FY 2017 Actual	FY18 Actual	FY19 Actual	FY 2020 Budget	Proposed FY 2021 Budget	% Change
System-Wide:						
<i>Student-Staff Support</i>	\$804,629	\$797,951	\$873,570	\$938,483	\$995,088	6.03%
<i>SW Other Instruction</i>	\$69,301	\$69,678	\$72,479	\$87,155	\$79,470	(8.82%)
<i>Administration</i>	\$967,843	\$1,111,913	\$1,174,617	\$1,160,896	\$1,296,296	11.66%
<i>Facility Maintenance (incl Maint Projects)</i>	\$211,279	\$197,982	\$261,013	\$289,089	\$266,064	(7.96%)
<i>Transportation</i>	\$672,575	\$746,191	\$800,701	\$889,655	\$863,326	(2.96%)
<i>Debt Service (incl Auditorium)</i>	\$1,718,036	\$1,897,406	\$2,151,298	\$2,291,288	\$1,850,803	(19.22%)
<i>Other Non-Instructional</i>	\$236,601	\$189,959	\$280,649	\$357,358	\$77,445	(78.33%)
Food Service Transfers	\$0	\$0	\$0	\$0	\$332,511	0%
Village Elem School	\$3,366,934	\$3,329,197	\$3,464,571	\$3,444,081	\$3,475,219	.90%
Coastal Ridge Elem School	\$3,253,893	\$3,441,708	\$3,542,657	\$3,984,264	\$4,159,134	4.39%
Middle School	\$6,377,140	\$6,623,292	\$6,749,994	\$7,046,470	\$7,412,639	5.20%
High School & CTE	\$7,648,092	\$7,953,981	\$8,192,432	\$8,484,327	\$8,981,160	5.86%
Special Education	\$5,578,644	\$5,642,919	\$5,580,471	\$6,132,218	\$6,468,442	5.48%
Operating Total	\$30,904,968	\$32,002,175	\$33,414,451	\$35,105,284	\$36,257,597	3.28%

Library Media Services

The proposed library budget has been carefully crafted to provide our students with access to adequate materials, tools, and resources as we continue to transition our traditional school libraries into true learning commons. The budget presents funds that will be allocated for all of the needs of our learners throughout our schools. Library

spaces have been restructured to offer areas where students and staff can create and not just absorb material and content. These creation spaces have expanded the traditional library areas and offer more of a media center look and feel to them.

Budget money has shifted slightly to offer high quality online databases and resources instead of constantly

replacing older nonfiction texts that are quickly outdated. The York School Department is passionate about offering resources for all of our learners, therefore carefully selected texts, periodicals and online resources are chosen by the library team to accommodate many different interest levels as well as academic needs.



Come and visit our Little Free Library in front of Village and Coastal Ridge Elementary Schools. Take a Book, Share a Book. Thanks to the York Public Library for their contributions.



**System-Wide Information and Summaries
FY 2021 Budget**

System-Wide Accounts

Facilities

Chris Rynne

crynne@yorkschoos.org

The York School Department's twenty-three full and part time facilities staff (21.70 FTE) are dedicated to maintaining our facilities at the highest standards. We value our partnerships with the other town departments, which are integral to our success.

Our FY20 approved capital projects are being prepared to get underway this summer. There will be major activity at each of the schools as we work to always keep ahead of Father Time. Our most recent insurance appraisal values the school buildings at over \$95 million. Maintaining these extremely valuable assets would not be possible without the ongoing support of the community. Capital items being requested on the May warrant are:

- Install doors along the locker room hallway's three openings at the York High School gym. Doors would allow practice or other gym functions to be separated from the Cafeteria (Commons) and lobby while other functions are in progress.
- Replace the gym floor at Village Elementary with a new resilient flooring product. The floor is the original 1970's rubber floor that wore and grew uneven.
- Repair the window balances at York Middle School to allow effective use in the spring and fall. There are also several 1950's era windows that require replacement or repair
- Replace three tennis courts at

York High School. Existing courts 1, 2, and 3 are from 2000 and have reached the end of their useful life. The courts are used by the high school and middle school athletic teams, high school physical education, recreation programs and our summer guests.

- Repoint the brick walls at all of the schools to keep up with the aging structures.
- Replacement of all lighting throughout the School Department with funding in part through Efficiency Maine.

- Exploring the replacement of the front steps to the Middle School. The existing steps are deteriorating and should be replaced within the next 2 years

There are three main objectives of the facility maintenance budget, which are integral to incorporating the Action Strategies of the York School Department's 2016-2021 Strategic Plan. One goal is to provide a safe and clean environment for students, staff and our guests. We must also execute a plan to maintain the value and functionality of the buildings and grounds. Lastly, it is critical that

we work with our educators to ensure their spaces meet existing and future programming needs. These are the considerations that lead to the proposed projects and initiatives.

I truly appreciate the support the community provides for maintaining all school facilities at a high level. I encourage you to contact me with any feedback, concerns or comments you may have.

SYSTEM-WIDE ACCOUNTS					
Account Description	FY17 Actual	FY18 Actual	FY19 Budget	FY20 Adopted	FY21 Proposed
Total K - 12 Enrollment	1,777	1,725	1,697	1635	1557
SYSTEM-WIDE STUDENT-STAFF SUPPORT					
Libraries and Technology					
Salaries	\$324,778	\$329,008	\$338,344	\$349,548	\$315,460
Benefits	\$105,653	\$109,084	\$110,223	\$120,562	\$115,357
Other Expenses	\$240,967	\$201,469	\$249,145	\$286,442	\$296,195
<i>Subtotal</i>	<i>\$671,398</i>	<i>\$639,562</i>	<i>\$697,712</i>	<i>\$756,552</i>	
Curriculum Development					
Salaries	\$95,481	\$96,436	\$98,365	\$101,316	\$127,999
Benefits	\$18,370	\$16,617	\$17,263	\$18,115	\$38,707
Other Expenses	\$15,880	\$41,836	\$73,099	\$59,000	\$97,870
<i>Subtotal</i>	<i>\$129,731</i>	<i>\$154,889</i>	<i>\$188,726</i>	<i>\$178,431</i>	<i>\$995,088</i>
Additional Student-Staff Support: School Physician	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500
SW Student-Staff Support, Overall Total	\$804,629	\$797,951	\$889,939	\$938,483	\$727,012
SYSTEM-WIDE OTHER INSTRUCTION					
English as a Second Language, Total	\$69,301	\$69,678	\$72,479	\$87,155	\$79,470
SYSTEM ADMINISTRATION - Superintendent's and Business Office					
Salaries	\$590,143	\$681,395	\$681,501	\$685,382	\$712,284
Benefits	\$182,957	\$176,081	\$172,322	\$209,315	\$287,453
Other Expenses, including Contingency Funds	\$194,744	\$254,436	\$2320,795	\$266,199	\$296,559
System Administration Total	\$967,843	\$1,111,913	\$1,174,617	\$1,160,896	\$1,296,296
SYSTEM-WIDE FACILITY MAINTENANCE					
Salaries	\$81,018	\$82,024	\$83,751	\$87,804	\$72,146
Benefits	\$38,648	\$39,026	\$42,283	\$47,455	\$16,037
Other Expenses, incl Maint Projects & Contingency	\$91,613	\$76,933	\$134,979	\$153,830	\$177,882
Total SW Facility Maintenance	\$211,279	\$197,982	\$261,013	\$289,089	\$266,064
TRANSPORTATION - Total	\$672,575	\$746,191	\$899,701	\$889,655	\$863,326
DEBT SERVICE - Total	\$1,718,036	\$1,897,406	\$2,151,298	\$2,291,288	\$1,850,803
OTHER NON-INSTRUCTIONAL EXPENSE					
Nutrition Services - <i>Subtotal</i>	\$174,457	\$127,017	\$223,216	\$286,096	\$332,511
Community Programs - Personnel Expenses - Salaries and Benefits	\$60,035	\$60,662	\$63,442	\$65,422	\$69,654
Non-Personnel Subtotal	\$2,109	\$2,279	\$5,641	\$5,841	\$7,791
Community Programs - <i>Subtotal</i>	\$62,144	\$62,942	\$69,083	\$71,263	\$77,445
Total Other Non-Instructional Expense	\$236,601	\$189,959	\$280,649	\$357,358	\$409,955



Village Elementary School

Beth Hutchins, Principal
bhutchins@yorkschoools.org

The York School District is committed to providing each child the opportunity to develop, to his or her fullest potential, in an academically challenging, supportive and safe environment.

The Core Beliefs include access to high quality education. Village Elementary School provides this opportunity to 220 students in grade K and 1. Student class size remains at approximately 16 students per classroom. At the end of the 2019 school year, we saw many of our valued teachers, specialists and support staff retire after more than 25 years in York. While this presented a high standard, we were able to attract and hire outstanding candidates to fill these positions. Resources such as literacy and math intervention for students also exist to promote foundational skills at this critical stage of academic development.

Our School Counselor and Nurse continue to provide for the social emotional and health needs of our students however an increasing number of students are diagnosed, even at this young age, with mental health needs which have gone unserved. VES looks forward to sharing the .5 position of a Mental Health Counselor with CRES based upon the community's support for our FY 2021 budget. This position is partially funded by Special Education resulting in a .25% impact to the VES overall budget. The Mental Health Counselor will work closely with building administration and student assistance teams to coordinate, facilitate and implement mental health services. This will provide emotional support and foster a safe and successful learning environment for students.

The staff at VES works closely together and also communicates with families to promote collaboration. We are blessed by the volunteers who contribute to learning opportunities in our school setting. In January, our volunteers logged an amazing 370 hours in our school!

The proposed \$3,475,219.41 budget represents only a .9% increase over the FY 2020 budget.

This budget maintains the quality programming with the absorption of one retirement at the end of the 2020 school year. This attrition recognizes the need to respond to enrollment at this time which fluctuates but is consistent for some decline over the last few years. The proposed budget ensures that the efforts by the facility staff, teaching staff, and support staff will continue for all of our students. This budget also protects the experiential learning that students receive through field trips and cultural programs.

In closing, the proposed FY 2021 budget, in partnership with the community, will continue to provide opportunities aligned with the district mission to educate, inspire, and challenge all students to be life-long learners who will be prepared to contribute to our changing, complex world.



Account Description	FY17 Actual	FY18 Actual	FY19 Budget	FY20 Adopted	Proposed FY21 Budget
Student Population	236	214	225	222	200
Regular Instruction					
Salaries	\$1,657,352	\$1,643,934	\$1,733,108	\$1,651,872	\$1,662,481
Benefits	\$483,490	\$514,284	\$538,860	\$540,523	\$576,211
Other Expenses	\$54,044	\$46,521	\$45,265	\$54,997	\$60,836
<i>Subtotal</i>	<i>\$2,194,886</i>	<i>\$2,204,739</i>	<i>\$2,317,233</i>	<i>\$2,247,392</i>	<i>\$2,299,528</i>
Other Instruction					
Salaries	\$51,280	\$52,477	\$53,384	\$26,173	\$28,154
Benefits	\$14,293	\$12,793	\$13,437	\$6,492	\$6,108
Other Expenses	\$2,430	\$2,515	\$2,595	\$4,035	\$6,459
<i>Subtotal</i>	<i>\$68,003</i>	<i>\$67,785</i>	<i>\$69,416</i>	<i>\$36,700</i>	<i>\$40,721</i>
Student-Staff Support					
Salaries	\$220,403	\$230,398	\$204,052	\$217,896	\$229,622
Benefits	\$87,608	\$95,932	\$77,572	\$79,120	\$59,947
Other Expenses	\$25,578	\$23,062	\$21,988	\$31,390	\$29,230
<i>Subtotal</i>	<i>\$333,589</i>	<i>\$349,392</i>	<i>\$303,612</i>	<i>\$328,405</i>	<i>\$318,798</i>
School Administration					
Salaries	\$193,399	\$167,723	\$188,869	\$198,711	\$181,011
Benefits	\$83,463	\$38,610	\$47,514	\$50,033	\$47,981
Other Expenses	\$15,349	\$13,557	\$17,682	\$20,828	\$24,911
<i>Subtotal</i>	<i>\$292,211</i>	<i>\$219,890</i>	<i>\$254,064</i>	<i>\$269,573</i>	<i>\$253,902</i>
Facilities Maintenance					
Salaries	\$146,476	\$150,751	\$156,614	\$160,307	\$164,741
Benefits	\$80,387	\$81,827	\$83,732	\$100,345	\$90,765
Other Expenses	\$251,381	\$254,812	\$279,899	\$301,359	\$306,764
<i>Subtotal</i>	<i>\$478,244</i>	<i>\$487,391</i>	<i>\$520,245</i>	<i>\$562,011</i>	<i>\$562,270</i>
Village Total	\$3,366,934	\$3,329,197	\$3,464,571	\$3,444,081	\$3,475,219



Sean Murphy, Principal
smurphy@yorkschoos.org

CRES is an intermediate elementary school that serves 361 students in grades 2-4. In 2015, CRES earned a National Blue Ribbon Award from the United States Department of Education for students' consistently high achievement. Coastal Ridge is also one of few elementary schools in the state of Maine to be accredited through the New England Association of Schools & Colleges. Our staff is proud of the positive climate we create to support York children in feeling a sense of belonging and learning with confidence. The FY21 proposed budget funds a similar program to the current offering while bolstering resources for a needier student population.

We are emphasizing the fundamentals of listening intently, working collaboratively, and thinking creatively as students seem to bear more anxiety and unique learning differences than ever before. The proposal for a Mental Health Counselor to be shared with Village Elementary School would provide a stable clinical support for York children whereas we now contract outside personnel, and our needs have increased. For example, our school counselor works with 112 students who have unique emotional needs that can escalate to the point at which these students are unable to access their education entirely and may

5am Broadcast with Ted McInerney -Weatherman Channel 8



4th Graders Cards for Soldiers



Students sharing their writing with Principal Murphy

not even be able to walk through our doors. Children today carry more stress than in past years, and this manifests itself in emotional dysregulation that can be observed as crying, running away, or physical outbursts. Staff work hard to teach social and emotional curriculum to the entire student body, but some children require individualized social programming just as we have individualized reading

programs for others. The need for this exceeds our capacity with the current staff.

The proposed \$4,159,134 budget represents a 4.4% increase over the FY20 budget currently in place. This includes the shared Mental Health Counselor position, which eliminates past expenditures on contracted social work. Additionally, York shifted our

Technology Coach from a split position between the elementary schools to full-time at CRES to teach our STEAM class in the Unified Arts block. The FY21 budget proposal maintains the current 19 homeroom classes that average 19 students per class. Grades K-4 will bring in the Fountas & Pinnell spelling program to align the curriculum through the elementary grades. This budget also preserves learning opportunities such as field trips and cultural programs that resonate with children and open their eyes to the greater world in which they grow.

Coastal Ridge is an outstanding school replete with skillful, diligent educators who are tasked with more responsibilities than ever. We are committed to supporting York families as they experience a world that seems busier and more challenging than ever. Thank you for your ongoing support in creating a wholesome educational environment!

Account Description	FY17 Actual	FY18 Actual	FY19 Budget	FY20 Adopted	Proposed FY21 Budget
Student Population	400	390	356	361	323
Regular Instruction					
Salaries	\$1,670,027	\$1,733,804	\$1,777,684	\$1,993,092	\$2,098,479
Benefits	\$481,703	\$528,279	\$547,831	\$631,632	\$595,230
Other Expenses	\$50,686	\$64,521	\$71,253	\$89,813	\$99,996
<i>Subtotal</i>	<i>\$2,202,416</i>	<i>\$2,326,604</i>	<i>\$2,396,767</i>	<i>\$2,714,537</i>	<i>\$2,793,705</i>
Other Instruction					
Salaries	\$51,794	\$49,688	\$52,590	\$81,678	\$82,461
Benefits	\$14,254	\$12,586	\$13,481	\$23,249	\$23,849
Other Expenses	\$1,839	\$2,969	\$4,392	\$9,734	\$12,034
<i>Subtotal</i>	<i>\$67,887</i>	<i>\$65,242</i>	<i>\$70,463</i>	<i>\$114,661</i>	<i>\$118,344</i>
Student-Staff Support					
Salaries	\$235,336	\$270,643	\$259,558	\$234,728	\$261,613
Benefits	\$55,144	\$58,008	\$36,246	\$51,843	\$107,325
Other Expenses	\$28,716	\$23,461	\$24,548	\$40,894	\$38,325
<i>Subtotal</i>	<i>\$319,196</i>	<i>\$352,111</i>	<i>\$320,352</i>	<i>\$327,465</i>	<i>\$407,263</i>
School Administration					
Salaries	\$202,710	\$210,995	\$216,577	\$223,391	\$228,460
Benefits	\$50,138	\$54,704	\$55,217	\$55,902	\$61,667
Other Expenses	\$17,887	\$18,800	\$19,210	\$26,538	\$26,247
<i>Subtotal</i>	<i>\$270,735</i>	<i>\$284,499</i>	<i>\$291,004</i>	<i>\$305,831</i>	<i>\$316,373</i>
Facilities Maintenance					
Salaries	\$114,518	\$119,822	\$133,952	\$140,857	\$145,069
Benefits	\$47,766	\$64,841	\$82,609	\$94,876	\$95,442
Other Expenses	\$231,374	\$228,588	\$247,509	\$286,037	\$282,938
<i>Subtotal</i>	<i>\$393,658</i>	<i>\$413,251</i>	<i>\$464,071</i>	<i>\$521,770</i>	<i>\$523,449</i>
Coastal Ridge Total	\$3,253,893	\$3,441,708	\$3,542,657	\$3,984,264	\$4,159,134



York Middle School

Barbara Maling, Principal
bmalings@yorkschoos.org

York Middle School provides a high quality educational experience for the 540 students in attendance, from grades 5th - 8th. We have a true middle school model, centered around learning teams at every grade level, including full teacher teams of four in 6th, 7th, and 8th grades, with each team consisting of a Math, English Language Arts, Social Studies and Science teacher. This structure is slightly different at the 5th grade level, where there are 7 teachers configured in 3 teaching teams of 2 teachers, and one self-contained classroom, to meet the needs of younger children who need fewer teachers and transitions. With our team sizes within the range of 60-90 students that is considered ideal in a middle school setting, York Middle School is able to offer a student-centered, flexible learning environment that is sensitive to the needs of individual students and developmentally appropriate for young adolescents.

In addition to a strong core academic program, York Middle School offers opportunities for students to engage in music (chorus and/or band), art (including advanced art), engineering, digital citizenship, physical education and wellness, and family and consumer science. Students have a range of middle school and intramural sports in which to participate, as well as after-school support provided by teachers and supported by a no-cost late bus run (brings students to elementary schools to ride the regular afternoon routes home).

Our dynamic teaching team also runs a variety of experiential learning experiences for students, including an overnight at the Boston Museum of Science for our 6th graders, a three day environmental camp and team building program for our 7th graders, and a four day trip to Philadelphia and Washington, DC. In addition, our students participate in an annual musical performance, music honors festivals, robotics and engineering competitions, Southern Maine Math League competition, Odyssey of the Mind (creative problem-solving), National History Day, and a range



YMS students participate as Pease Greeters, greeting returning troops. Pictured are students from the 7th & 8th grade YMS Student Council and two World War II veterans, who are current Pease Greeters.

of other activities sponsored by our teachers. York is fortunate to have a cohort of high performing educators, who were able to quickly pivot to a robust distance learning program for YMS students during the COVID-19 school closures, unlike many other schools in Maine. With only 2 days of planning, families had a school schedule to follow and students were online and interacting with their teachers with many of the same routines they enjoyed in school.

There is one new staff position in the upcoming school year budget - a mental health counselor. This position is part of a district initiative, and reflective of the increased mental health needs of students both in Maine and nationally.

The fiscally responsible FY21 budget for York Middle School allows us to continue to support the programming that exists, and provide adequate instructional materials and resources to

students. Facility maintenance projects include refurbishing the inner courtyard and bathrooms, as well as projects to enhance safety and security of the building.

The York Middle School has been able to foster high quality educational programming for all students, thanks to the ongoing support of the community, school committee and budget committee.

Account Description	FY17 Actual	FY18 Actual	FY19 Actual	FY20 Adopted	FY21 Proposed
Student Population - Proj in italics	561	567	555	531	495
Regular Instruction					
Salaries	\$3,173,809	\$3,391,223	\$3,433,949	\$3,434,224	\$3,697,573
Benefits	\$943,474	\$954,821	\$1,017,700	\$1,067,708	\$1,088,379
Other Expenses	\$106,880	\$95,465	\$120,169	\$126,949	\$136,864
<i>Subtotal</i>	<i>\$4,224,163</i>	<i>\$4,441,509</i>	<i>\$4,571,818</i>	<i>\$4,628,881</i>	<i>\$4,922,816</i>
Other Instruction					
Salaries	\$199,210	\$198,635	\$206,463	\$223,898	\$229,083
Benefits	\$34,363	\$37,706	\$38,791	\$49,115	\$49,079
Other Expenses	\$36,310	\$37,089	\$49,217	\$42,781	\$43,998
<i>Subtotal</i>	<i>\$269,883</i>	<i>\$273,430</i>	<i>\$294,471</i>	<i>\$315,793</i>	<i>\$322,160</i>
Student-Staff Support					
Salaries	\$316,941	\$309,233	\$330,337	\$333,347	\$360,243
Benefits	\$77,833	\$81,708	\$76,616	\$105,504	\$83,232
Other Expenses	\$44,282	\$32,325	\$38,231	\$48,528	\$46,337
<i>Subtotal</i>	<i>\$439,057</i>	<i>\$423,266</i>	<i>\$445,185</i>	<i>\$487,379</i>	<i>\$489,812</i>
School Administration					
Salaries	\$307,875	\$314,762	\$325,007	\$336,594	\$349,665
Benefits	\$109,752	\$115,778	\$118,921	\$120,407	\$127,373
Other Expenses	\$26,015	\$30,588	\$32,239	\$35,068	\$35,388
<i>Subtotal</i>	<i>\$443,642</i>	<i>\$461,128</i>	<i>\$476,168</i>	<i>\$492,069</i>	<i>\$512,426</i>
Facilities Maintenance					
Salaries	\$350,173	\$370,272	\$286,073	\$362,634	\$370,967
Benefits	\$131,017	\$137,896	\$113,232	\$174,029	\$174,721
Other Expenses	\$519,205	\$515,791	\$563,047	\$585,684	\$619,737
<i>Subtotal</i>	<i>\$1,000,396</i>	<i>\$1,023,959</i>	<i>\$962,352</i>	<i>\$1,122,348</i>	<i>\$1,165,426</i>
Middle School Total	\$6,377,140	\$6,623,292	\$6,749,994	\$7,046,470	\$7,412,639



Karl Francis, Principal
 kfrancis@yorkschoos.org

York School Department's Strategic Plan highlights a Core Belief to provide access to a high quality of learning for all students. We are committed to accomplishing this goal through targeted professional development and the ongoing enhancement of school wide systems, processes, and protocol that ensure academic growth and a mindset of "Continuous Improvement for All." The proposed YHS FY21 budget is fiscally responsible and reflective of these established needs including resources to address them. This past school year, York High School teachers have dedicated most of their professional development time to designing high quality lesson plans that are rigorous, engaging, and consider the variability of learners. This focus has provided teachers with valuable time to collaborate on class content and instruction.

We have identified the following areas as priorities for this FY21 budget.

Mental Health Counselor

The budget includes a request for a Mental Health Counselor at YHS. Our School Counselors report on an increased level of anxiety, depression, and external factors that make it challenging for students to access their academics. This position will be extremely helpful in developing personalized plans of support for these students. The position is currently contracted out to an independent counselor that supports both special education and general education students. Our plan is to reallocate the current YHS and Special Education funds to hire a YSD employee to fulfill the same student needs in the building. The shift to a YSD employee will promote the integration of that individual into our school and district systems and culture.

Cultural Programming / Experiences

We continue to look for resources to support student growth in areas of safety, diversity, and interpersonal relationships. This budget seeks financial assistance to secure presentations and programming to address identified needs

in the building. This learning will occur in school wide assemblies in the York Community Auditorium, in classrooms, and student Pride discussions. Our hope is that students and educators will grow through discussion and become reflective and thoughtful in their decision making.

Experiential / Field Experiences

Student career and community external experiences are a valuable part of learning. Several departments have requested opportunities to bring students to external experiences directly connected to their program content. An example includes Marine Science lab experiences at local beaches, tidal pools, marshes, and rivers. Another example would be a social studies trip to the JFK Library in Boston. These experiences are directly tied with the course content standards and provide a tangible connection to classroom lessons.

Community Service

This year we piloted a "Day of Service" for Ninth Grade students. It was well received as students canvassed York schools and the community on small group ser-



vice projects. During the 2020-21 school year, we would like to organize a school wide experience. There will be transportation and other incidental expenses necessary to build this program. We are excited about the short term impact on our school community and the long term impact on our

students and their desire to help others.

We truly appreciate your continued support for York Schools.

Karl Francis
 Principal

Account Description	FY17 Actual	FY18 Actual	FY19 Budget	FY20 Adopted	Proposed FY21 Budget
Student Population	580	555	561	521	539
Regular Instruction					
Salaries	\$3,541,493	\$3,508,871	\$3,542,502	\$3,502,529	\$3,707,460
Benefits	\$997,188	\$971,421	\$980,163	\$987,772	\$1,029,184
Other Expenses	\$152,489	\$152,449	\$131,548	\$176,335	\$181,137
<i>Subtotal</i>	<i>\$4,691,170</i>	<i>\$4,632,741</i>	<i>\$4,654,213</i>	<i>\$4,666,636</i>	<i>\$4,917,780</i>
Career-Technical Education - Subtotal	\$22,864	\$28,257	\$20,590	\$14,031	\$15,000
Other Instruction - Co-Curricular and Athletic Activities, and Community Auditorium					
Salaries	\$383,345	\$404,312	\$403,309	\$457,177	\$428,718
Benefits	\$58,313	\$59,936	\$65,737	\$82,852	\$83,927
Other Expenses	\$300,633	\$294,077	\$264,093	\$356,976	\$467,825
<i>Subtotal</i>	<i>\$742,291</i>	<i>\$758,324</i>	<i>\$759,960</i>	<i>\$897,004</i>	<i>\$980,438</i>
Student-Staff Support					
Salaries	\$561,513	\$624,492	\$629,929	\$676,386	\$729,103
Benefits	\$185,507	\$184,892	\$217,805	\$236,135	\$240,037
Other Expenses	\$47,207	\$40,087	\$65,135	\$69,307	\$81,129
<i>Subtotal</i>	<i>\$794,227</i>	<i>\$849,471</i>	<i>\$912,869</i>	<i>\$981,828</i>	<i>\$1,050,269</i>
School Administration					
Salaries	\$286,151	\$383,541	\$396,435	\$410,123	\$421,057
Benefits	\$89,681	\$107,625	\$117,132	\$94,332	\$120,155
Other Expenses	\$34,228	\$33,932	\$35,119	\$73,781	\$68,821
<i>Subtotal</i>	<i>\$410,060</i>	<i>\$525,097</i>	<i>\$548,686</i>	<i>\$578,235</i>	<i>\$610,033</i>
Facilities Maintenance					
Salaries	\$310,492	\$339,474	\$413,109	\$409,928	\$417,305
Benefits	\$125,224	\$128,748	\$191,280	\$223,870	\$195,279
Other Expenses	\$551,764	\$691,869	\$691,723	\$712,795	\$795,055
<i>Subtotal</i>	<i>\$987,480</i>	<i>\$1,160,091</i>	<i>\$1,296,113</i>	<i>\$1,346,593</i>	<i>\$1,407,640</i>
High School Total	\$7,648,092	\$7,953,981	\$8,192,432	\$8,484,327	\$8,981,160



Special Education

Karen Ropes:
Interim Director
kropes@yorkschoools.org

The FY 2021 budget supports continued development of current special education programming needed next year based on analyses of out-of-district placements, contracted services and trends at each building. My proposed budget continues to work toward expanding programming to support students in our district and build capacity, specifically in addressing reading failure and supporting students with interfering behaviors and developmental needs.

Currently we have approximately 223 students identified in special education. At present we have 18 students enrolled in out-of-district placements, three of them are parentally placed. This year we have been able to support students in district who may have been considered for out-of-district placements previously. These placements are funded through a combination of local and federal funds. Our current local entitlement budget is approximately \$440,000, which is the same amount as last year. This amount can fluctuate from year to year and the District obtains information for next year's allotment in June.

Because of a slight decrease in the number of out-of-district placements this year, we were able to develop a contingency fund of \$100,000 to support unexpected costs that arise from year to year. Despite our best efforts in predicting special education needs each year, there is frequently unexpected costs that are difficult to plan for.

For instance, an individual may move into the district who requires

Account Description	FY17 Actual	FY18 Actual	FY19 Budget	FY20 Adopted	FY21 Proposed
Salaries					
Resource Room Salaries	\$1,480,602	\$1,466,135	\$1,463,602	\$1,405,812	\$1,467,661
Self-Contained Classroom	\$740,188	\$751,535	\$848,380	\$1,070,123	\$1,155,555
Tutors	\$12,840	\$9,249	\$11,184	\$0	\$8,000
Administration	\$169,628	\$290,132	\$354,376	\$344,755	\$429,609
Other Instructional Staff	\$508,766	\$461,726	\$449,650	\$422,451	\$466,525
Extended Year Services	\$26,704	\$39,255	\$36,064	\$46,500	\$39,400
<i>Total Salary Expense</i>	<i>\$2,938,728</i>	<i>\$3,018,031</i>	<i>\$3,166,159</i>	<i>\$3,289,641</i>	<i>\$3,566,750</i>
Benefits					
Resource Room	\$558,506	\$516,662	\$530,180	\$528,574	\$518,630
Self-Contained Classroom	\$331,015	\$349,145	\$365,498	\$437,521	\$573,934
Tutors	\$141	\$42	\$762	\$0	\$499
Administration	\$37,757	\$80,285	\$103,111	\$111,273	\$149,506
Other Instructional Staff	\$143,875	\$123,171	\$114,599	\$120,163	\$162,775
Extended Year Services	\$1,431	\$2,207	\$2,217	\$2,860	\$2,459
<i>Total Benefits Expense</i>	<i>\$1,072,725</i>	<i>\$1,071,512</i>	<i>\$1,116,368</i>	<i>\$1,200,391</i>	<i>\$1,407,803</i>
Other Administrative and Instructional Expenses					
Instructional Accounts	\$1,099,442	\$1,206,170	\$1,358,975	\$1,175,386	\$1,023,339
Administrative	\$222,727	\$106,764	\$176,800	\$259,800	\$200,550
<i>Total Non-Personnel Expenses</i>	<i>\$1,322,169</i>	<i>\$1,312,933</i>	<i>\$1,535,775</i>	<i>\$1,435,186</i>	<i>\$1,223,889</i>
Special Education - Total	\$5,333,623	\$5,402,660	\$5,616,390	\$5,895,218	\$6,198,442
Special Needs Transportation <i>(These expenses are included in the Transportation Warrant Article, not Special Education.)</i>					
	\$245,021	\$240,259	\$234,071	\$237,000	\$270,000
Special Education - All Expenses	\$5,578,644	\$5,642,219	\$5,850,471	\$6,132,218	\$6,468,442

a paraprofessional to support them throughout their school day. By having a contingency fund, we are able to absorb an unexpected cost that ordinarily may impact other parts of the budget.

The FY21 budget continues to support the positions of an IEP Coordinator and an Instructional Strategist. These positions continue to contribute greatly to the areas of professional development, compliance with state and federal regulations, and individualized support for case managers in York. These individuals have been pivotal to expanding capacity in York and continue to support York School Department's goal to increase evidence-based instruction, and broaden our capacity of York teachers to support students with disabilities.

The District will continue to partner with The New England Center for Children (NECC) at the Middle School Level, and this year we have successfully expanded programming at Coastal Ridge Elementary School. These programs continue to support students with significant disabilities in-District and prevent placements in more restrictive settings. Next year NECC programs will be added to Village Elementary School and support from the NECC Program will be provided to students at York High School.

As I have written previously, The New England Center for Children has 40 years of experience helping children with autism. Started in 1975 and it has grown to be one of the most respected autism institutes in the

world. Today, NECC is the global leader in providing effective, evidence-based educational services to children with autism. They rely on the science of applied behavior analysis to help children with autism reach their greatest potential.

Our goal in the Special Services department is to continue to provide students, staff and families with high quality services that serve to help students with disabilities make educational and functional progress. Our budget adequately supports mandated costs associated with special education in order to achieve this aim.

Important Announcements from Special Education

Child Find

The York School Department actively tries to locate any un-served children with educational handicaps who reside within the school district. We are interested in any children, age 0-20 who may have mental, emotional or physical handicaps. We may be able to provide services that could make a lasting difference for these children through referring, identifying and evaluating their needs. If you are aware of any un-served children, please bring them to our attention by contacting the York Special Education Department at 363-1288.

Elimination of Special Education Student Records

The York School Department, Special Education Office is in the process of eliminating some of the student records now on file. Records of former students who were born in 1989 or earlier will be destroyed, as the records are no longer educationally relevant. If you wish to keep copies of your records or your child's records while he/she was participating in special education, please contact the Special Education Office at 363-1288. **If we do not hear from you by July 31, 2019, the records will be destroyed.**

York Adult and Community Education (YACE)



Lisa Robertson, Director
lrobertson@yorkschoos.org

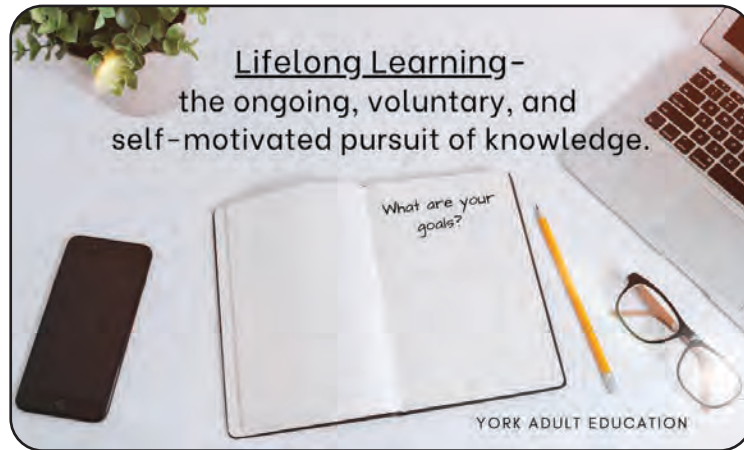
Albert Einstein has said, "Intellectual growth should commence at birth and cease only at death" in a simple statement emphasizing a priority for lifelong learning. York Adult and Community Education helps people be lifelong learners, stimulating intellectual growth in wellness, individual continuous development, and personal fulfillment.

YACE stimulates intellectual growth in wellness. Partnering with York Hospital's Choose to be Healthy Coalition, Caring Unlimited, York Police, and York Ambulance, YACE provides courses in mental health first aid, supporting survivors of domestic abuse, CPR, supporting adults with memory and cognitive changes, and a substance misuse support group. We offer certificate courses for professionals in behavioral health, dental assisting, nursing assistant, and personal training. A community is only as strong as it is healthy.

During the COVID19 emergency, YACE continued to provide courses for community wellness, offering for free classes like Yoga, Barre, and Falun Gong through live-stream technology and other online classes in order to help people stay healthy, physically and mentally.

YACE stimulates intellectual growth in individual continuous development. A higher level of education can mean a better job. Before going to college or a work experience, one needs to prepare for success. We offer two free options for high school completion: HiSET (think GED) and Diploma, with support labs, classes, and online learning for both. We provide English language, reading, citizenship, finance, and computer basics to help people increase their skills.

In addition, this year we continued our three career pathway initiatives – healthcare, technology, and



retail – each with industry recognized certifications, CNA and dental assisting, CompTIA A+, and RiseUp. These career pathways help individuals attain jobs in high demand careers. One of the fastest growing support services YACE provides is the World of Work Inventory with individualized career counseling, a free assessment to help individuals discover their ideal job.

YACE stimulates intellectual growth in personal fulfillment. YACE provides quality, low cost, life-long learning activities for health, wellness, creativity, and interests. Here are just some of this year's happiness invoking courses – Music classes, Yoga, Wonderful Watercolor, Cardio sculpt, Painting Party, Silversmith Jewelry Making, Photoshop, Cribbage, and Basic Estate, all offered at affordable prices and convenient times and locations.

Taking a YACE enrichment course, does GOOD for the community. All of our literacy classes, English classes and high school completion classes are offered for FREE. How is this possible? When community members take our quality enrichment courses, those revenues generated help defray the cost of the academic courses. All costs for the enrichment courses are covered by the participant's registration fee, and the extra goes to keeping our local academic program FREE! So go ahead, do some good – take a class and be happy!

Thank you to the amazing people who give. Thank you so much to all our fabulous volunteers. We have an army of volunteers who teach classes for us, help as teacher's aides, work one-on-one with students, manage programs, and work on various committees. Thank you! Another way we are

supported is through gift giving – thank you all for your generous donations to our literacy program. Community members have donated during the registration process, by participating in our FUNdraising events, by donating needed items to the program, and by generous literacy gifts.

YACE is continuously looking to improve our programming and seeks to gather information from the community. If you have ideas for "just the perfect class," we'd welcome your input. For more information, stop by at our office at York Middle School or go to www.yorkadulthoodeducation.org.

York Adult Education, your place to learn, grow, thrive.

ADULT EDUCATION ACCOUNTS					
Account Description	FY17 Actual	FY118 Actual	FY19 Actual	FY20 Adopted	Proposed FY21 Budget
Revenue					
State Subsidy	\$53,823	\$52,706	\$53,292	\$71,233	\$63,000
Town Funds	\$100,690	\$125,690	\$149,823	\$149,823	\$183,966
Miscellaneous Income	\$3,241	\$1,013	\$282	\$4,000	\$0
Ad Ed Tuition: Vocational Rev	\$2,000	\$5,062	\$8,270	\$5,400	\$3,600
Enrichment Tuition and Fees	\$22,902	\$36,212	\$38,198	\$35,000	\$35,000
Total Income	\$182,655	\$220,683	\$249,865	\$265,456	\$285,566
Expenses					
Salaries	\$134,560	\$152,745	\$159,392	\$173,098	\$172,748
Benefits	\$53,428	\$59,912	\$63,582	\$71,382	\$76,484
Other Expenses	\$16,320	\$19,747	\$28,140	\$20,977	\$36,355
Total Expenses	\$204,309	\$232,403	\$251,114	\$265,456	\$285,587

York Schools Volunteer & Mentoring Programs



Community volunteers are active and enjoying their time in the York Schools.

Volunteer involvement in the York Schools include parents, grandparents, senior citizens, businesses, local organizations and others from the Town of York and surrounding areas.



Many thanks to our wonderful volunteers for their time and dedication!

Celebrating Holidays, Friends - and Food - in York



Food in the Public Schools: Teaching Social Awareness along with Nutrition





Town of York

From the York Town Manager

To the Voters of the Town of York,


I am pleased and honored to present to you the proposed fiscal year 2021 town budget. The town's department heads and I believe this to be a very responsible budget that accounts for the services you have come to expect from town government, anticipates future needs and works to be fiscally prudent. Although I write this in January 2020 and lay before you a proposed budget set to begin next July, I believe I have honed my crystal ball skills pretty well in this, my sixth budget cycle as Town Manager. I've been aided by a property tax base that has been growing year over year, a healthy national economy, a coveted AAA bond rating that has allowed us to borrow money at very low interest rates and a collaborative Board of Selectmen and Budget Committee who truly have the town's best interests at heart. This budget reflects a group effort in every respect; together we're focused on doing a great job at completing the public's work.

I can't stress enough how important you, our citizens, are to the smooth running of our town government. I trust in your collective wisdom – the wisdom of the crowd - as you make the final determinations about this budget at the ballot box next May. This is our best effort to provide you with a town spending package that makes sense to us – but you and your fellow citizens are to be the judge of that. So please vote!

Operating budget requests

The proposed FY2021 town budget is \$23.3 million, up just over \$1 million, or 4.6 percent, from current year spending. Remember, the Budget Committee has the authority to raise or lower individual line items during its deliberations; so this bottom line could be greater or lesser than proposed.

Personnel highlights

*  The only proposed addition to the town staff is a sustainability position. This addition is to ensure there is adequate planning staff to support the Town's new sustainability initiatives, and this is budgeted initially at \$55,000. Last July, the Selectmen voted to join the Global Covenant of Mayors for Climate and Energy, making a commitment to bring town greenhouse gas emissions down to zero by 2050. By joining, the Town has accepted a new set of responsibilities, and the planning staff need time to help ensure we reach our goals. There are concurrent commitments in other parts of the operating and capital budgets that also focus on sustainability, which will be outlined in greater detail elsewhere in this budget message. Look for the leaf symbol.

* Overall, personnel costs are up 6.6 percent. The only unexpected change is a disproportionately large increase in health insurance costs. This line item had increased steadily over time

until this current fiscal year of 2020, when the budget dipped by more than \$100,000. This was a one-time aberration, and now costs are resuming the previous trend.

* The Police Department budget is up significantly, driven primarily by salary costs. Salaries are up because of contract increase and normal step increases. It is important to know there is strong competition for police officers throughout the region, and fewer people interested in this profession as the years go by. It is vital the Town keep its salary structure strong to retain our excellent officers and to be able to recruit new officers as vacancies occur.

* The town clerk/tax collector budget includes an 18 percent increase in the salary line item – although the total salary budget is \$225,000 so the proportional impact is not enormous. This is a one-time expense due to the upcoming retirement of the Deputy Town Clerk. Town Clerk Mary-Anne Szeniewski has budgeted funds to allow the Deputy's replacement to overlap for two-thirds of FY2021. This is crucially important as 2020 is a presidential election year, with added responsibilities in the clerk's office. And this also allows for smooth transition planning – critical in all departments!

Non-Personnel highlights

Governmentwide, there is a 3.5 percent increase overall in FY2021 in the portion of the budget that is not involved with staffing – such as road paving, trash pickup and information technology costs. This translates into roughly \$300,000 in additional costs from FY20. These include:

* An increase of about \$110,000 in the Parks and Recreation budget to contract out trash pickup at Long Sands and Short Sands beaches. The Parks and Rec crew have typically maintained and emptied more than 100 trash barrels during the summer; but of late, it has been challenging to find enough seasonal staff to handle the workload. We're simply not effective doing it ourselves. Our goal is to use contractors to manage the extremely demanding pick-ups along Short Sands and Long Sands beaches. The Board of Selectmen has endorsed this approach.


* Debt service – the funds we use to repay our bonded indebtedness – accounts for another \$105,118. These are payments on capital purchases made by the voters in years past. Due in part to our AAA bond rating, the Town is paying only 1.78% interest on this debt. This is where low interest rates are good for the Town!

* The remaining increase comes from an increase of \$41,000 from the York Public Library. The Library is expanding their capacity and their operating hours, and is more actively utilizing its private funds to supplement operations so the Town share of Library costs is de-

clining proportion of their total operating costs. The way I see the Library budget, the Town receives a tremendous value for the public dollars spent on this service.

Policy items

Selectmen each year bring forth “policy items” – expenditures they deem important enough to include in the budget over and above the funds needed to operate town government. These items typically include new staff positions – the sustainability planner mentioned earlier, for instance, is a policy decision. Also included might be funding for studies, or new programs. Most of these costs will not involve new taxpayer money; rather they will come from the town's reserve account, or fund balance. In fact, only \$55,000 in new taxpayer dollars will be appropriated for these items.

 When the Board of Selectmen agreed to join the Global Covenant of Mayors for Climate and Energy, it agreed as part of that commitment to create a Climate Action Plan – basically a blueprint for the town to follow as it works to meet the goals of the covenant. The Selectmen have recommended a \$150,000 expenditure, to be paid through use of surplus fund balance. This study will be overseen by the Planning Director, with assistance hopefully the new part-time planner.

* The Board of Selectmen has made it a goal to look at the delivery of fire services to the Community in order to ensure we provide what the Town needs in terms of service, staffing, equipment, facilities and protection. This isn't just about the question of one department or two, or one chief or two. The Board wants to ensure we are providing fire services in an optimal manner. Over the past century the two-department has worked well, and this approach is deeply ingrained. We have two stations, but both are located on the eastern side of York, whereas much of the growth has occurred to the west. Looking forward, what should we be doing to optimize our fire services? What are cost implications if there are significant changes in facilities, equipment, staffing and organization? How does the strong history of volunteerism factor in? The proposal is to hire a facilitator to bring together the key stakeholders to help shape a vision of the future of fire services in York. The \$37,000 expenditure will come from surplus fund balance.

* The Board of Selectmen has made clear that they want to see us move ahead with a renovation of the current Town Hall, along with an addition. The need to add administrative space is critical. The building is 210 years old and needs some work to bring it up to modern stan-



Town Revenues

Account Name	FY18 Actual	FY19 Actual	FY20 Approved Budget	FY21 Proposed Budget	Change + or -
Excise Tax-Vehicles1	3,499,641	3,591,598	3,550,000	3,700,000	150,000
State Rev Sharing	342,864	367,289	345,500	525,000	179,500
Meter Collections	394,603	361,600	400,000	365,000	(35,000)
Local Roads Subsidy	233,636	231,784	234,000	232,000	(2,000)
CATV Franchise	122,247	222,678	210,000	223,000	13,000
R/E Interest	157,672	131,035	158,000	135,000	(23,000)
Parking Stickers	159,948	165,950	160,000	167,000	7,000
Tickets/Fines	172,803	44,814	120,000	40,000	(80,000)
Town Fee-Clerks	98,652	95,929	95,000	95,000	0
Miscellaneous	198,997	309,703	75,000	75,000	0
Plumbing Permits	42,622	41,107	40,000	41,000	1,000
G/A Reimbursement	8,200	13,260	35,000	35,000	0
Transfer Station Permits	38,468	44,733	35,000	45,000	10,000
Excise Tax-Boats	29,306	28,862	29,000	29,000	0
Investment Interest	76,236	182,492	70,000	185,000	115,000
Ellis Park Reimb.	79,020	73,371	74,131	74,619	488
Communication Tower	11,392	14,746	30,000	15,000	(15,000)
Totals	5,666,307	5,920,951	5,660,631	5,981,619	320,988

dards as a public office building, and the space needs to roughly double in size. It is also hoped to construct the addition as a net-zero energy building while maintaining the historic integrity of the current building. To begin this process, the Board has recommended a \$50,000 expenditure from surplus fund balance, which will be added to \$20,000 already in hand to advance the planning, design process and bidding. The firm hired will likely work on such matters as creating a template for a design competition, drafting contracts and survey work.

* The Board of Selectmen decided to speed up the process of making substantive improvements at 36 Main Street in York Beach – the old York Beach Elementary School which houses the Center for Active Living and formerly housed the Police Department. The Board is seeking funds to design a building renovation overall, and to facilitate re-use of the old Police Department offices.

* The town of York is joining the towns of Kennebunk, Kennebunkport, Kittery, Ogunquit, Wells in funding a two-year coastal resiliency position through Southern Maine Planning and Development Commission. The town has already expended \$7,500 for this position, and Selectmen are requesting \$22,500 as the town’s share of year two of the work. The funding will allow SMPDC to hire a staff person who will home in on sea level rise, coastal resiliency, climate change and energy consumption.

* The Board of Selectmen is requesting \$10,000 to restore the 20 historic markers around town that were first installed in late 1990s. It is time for these markers to get some TLC.


* The Board of Selectmen are recommending that the town spend \$20,000 to purchase TV equipment for another facility in town in addi-

tion to the library. This is included in the cable television operating budget.

* The beach trash pickup, mentioned earlier, is also a Selectmen’s policy recommendation.

Capital budget

Capital projects are big-ticket items such as new roofs, sidewalk projects, vehicle purchases, major public works projects funded primarily through municipal bonds. The Capital Planning Committee is recommending an expenditure of \$4.8 million this year, to fund 22 different town and school projects and purchases. Highlights include:

 Purchase of two all-electric vehicles, one for the code enforcement office and one for the YHS school resource officer. You can expect all-electric additions to the town fleet in the years to come.

* \$1 million for continued work on the Long Sands Beach seawall. Now that the state has permitted our stepped seawall design, these funds will be used to continue the project north of the bathhouse.

* Residents in the vicinity of Woodbridge Road will be glad to know that \$150,000 is requested to complete the last stretch of sidewalk there.

* One significant expenditure, \$1.2 million is requested for improvements to the Mount Agamenticus area. This includes creating a parking lot at the base along with restroom facilities, and reconfiguring the parking at the summit, with restroom facilities there as well. This is a joint project of the Parks & Recreation Department and York Water District.

* \$75,000 is requested for continuing design

work to replace the Cape Neddick River Bridge on Chases Pond Road, a town-maintained bridge. The project itself is anticipated to cost \$1.5 million.

Thanks so much for taking the time to read this budget message. The ultimate decision on these matters rest with you, so we want to provide all opportunities to be as informed as possible. If I can ever answer any questions or be of any assistance to you, please don’t hesitate to contact me.

Stephen H. Burns
Town Manager



Town of York

Budget Summary

	Actual FY18	Pre-Audit Actual FY19	Adopted Budget FY20	Proposed FY21 Budget	\$ Change	% Change
Administration						
Board of Selectmen	29,921	31,287	36,994	39,137	2,143	5.8%
Town Manager/Planning	527,047	527,314	575,510	593,281	17,771	3.1%
Finance Department	356,662	400,571	465,828	504,005	38,177	8.2%
Assessing Department	300,221	307,723	326,846	327,607	761	.2%
Code Enforcement	151,419	227,778	233,180	248,604	15,424	6.6%
Town Clerk/Tax Collector	440,891	462,447	489,923	562,524	72,601	14.8%
Elections	32,648	39,651	32,890	44,597	11,707	35.6%
Town Hall Operations	194,283	234,588	238,000	221,000	(17,000)	-7.1%
Insurance	499,667	522,772	570,111	489,742	(80,369)	-14.1%
Contingency	27,092	31,188	50,000	100,000	50,000	100%
Earned Acct/Unemplmnt/Academic Reimb	45,000	47,500	69,500	69,500	0	0%
Cable TV Operations	16,467	14,766	23,000	43,383	20,383	88.6%
Information Technology/GIS	231,585	370,850	408,591	424,147	15,556	3.8%
Boards and Committees	12,603	12,624	41,441	55,358	13,917	33.6%
Total Administration	2,865,505	3,231,059	3,561,814	3,722,885	161,071	4.4%
Public Safety						
Police	3,720,996	3,996,440	4,225,113	4,521,016	295,903	7.0%
Special Events	0	0	0	19,654	19,654	100.0%
Communications	689,597	773,614	854,776	894,033	39,257	4.6%
Harbormaster	55,972	64,257	103,785	99,780	(4,005)	-3.9%
Animal Control	53,314	36,816	61,760	54,933	(6,827)	-11.1%
York Village Fire	485,875	475,853	548,812	606,613	57,801	10.5%
York Beach Fire	475,022	496,146	562,561	603,840	41,279	7.3%
Fire Depts. Volunteer Stipend	0	0	100,000	0	(100,000)	-100.0%
York Ambulance	60,000	60,000	60,000	70,000	10,000	16.7%
Hydrants	1,005,027	1,018,266	1,044,149	1,057,600	13,451	1.3%
Total Public Safety	6,545,803	6,921,392	7,560,956	7,927,469	366,513	4.8%
Public Works						
Highway Maintenance w/ MS4	3,597,355	3,634,056	3,800,094	3,909,430	109,336	2.9%
Trash & Recycling Service	1,324,505	1,423,424	1,450,000	1,500,000	50,000	3.4%
Transfer Station	95,376	118,241	126,431	129,231	2,800	2.2%
Parking Operations	0	22,724	60,963	60,963	0	0.0%
Total Public Works	5,017,236	5,198,445	5,437,488	5,599,624	162,136	3.0%
Parks & Recreation						
Parks & Recreation Administration	1,102,964	1,163,655	1,178,588	1,365,987	187,399	15.9%
Center for Active Living	307,259	331,896	357,276	360,843	3,567	1.0%
Ellis Short Sands Park	56,138	71,200	74,131	74,619	488	.7%
Total Parks & Recreation	1,466,361	1,566,751	1,609,995	1,801,449	191,454	11.9%
Community Services						
Library Funding	544,144	598,311	644,232	685,102	40,870	6.3%
First Parish Church Cemetery Maintenance	10,000	10,000	10,000	10,000	0	0.0%
Mosquito Control	0	0	40,000	40,000	0	0.0%
Property Tax Relief Program	7,632	12,354	25,000	15,000	(10,000)	-40.0%
General Assistance	30,049	32,326	74,105	74,105	0	0.0%
Social Services Outside Requests	41,700	41,100	51,950	48,000	(3,950)	-7.6%
Total Community Services	633,525	694,091	845,287	872,207	26,920	3.2%
Total Exp's before Policy Choices & Capital	16,528,429	17,611,738	19,015,540	19,923,634	908,094	4.8%
Other Items:						
Capital Paid w/Operating & Not Financed	65,216	299,151	345,000	457,000	112,000	32.5%
Bond Issuance Costs	0	1,500	54,000	45,000	(9,000)	-16.7%
Debt Service	1,919,869	2,628,427	2,822,224	2,927,342	105,118	3.7%
Total Other Items	1,985,085	2,929,078	3,221,224	3,429,342	208,118	6.5%
Total Before Policy Items	18,513,514	20,540,816	22,236,764	23,352,976	1,116,212	5.0%
Policy Items:						
Paid for w/ Appropriations						
Policy Items - see detail page for funding sources	22,896	10,000	0	102,500	102,500	100.0%
	22,896	10,000	0	102,500	102,500	100.0%
Total Expenditures	18,536,410	20,550,816	22,236,764	23,455,476	1,218,712	5.5%

Voting Regulations, Absentee Ballots and Sample Ballots

General Voting Regulations

Any United States Citizen of at least 18 years of age is entitled to vote. To be eligible to vote, you must first register with the Registrar of Voters at the Town Hall or any Motor Vehicle Office. You may also register at the Polls with two forms of identification and proof of residency. In order to vote in a Primary Election, you must register as a member of one of the political parties. Absentee Ballots are obtained through the Town Clerk.

The polling location is York High School.

How do I register to vote?

Complete a voter registration card in the Town Clerk's office and submit to the Registrar of Voters (also in the Clerk's office). At that time you will need to provide a Maine Driver's license with your York address or two utility bills that show your name and physical address as proof of residency.

The Maine Voter Registration Application may also be found at this link: <http://www.yorkmaine.org/DocumentCenter/View/296>

Absentee Ballots

If you are not available to vote on May 16, 2020, absentee ballots are available at the Town Clerk's Office beginning 30 days before the Referendum through Thursday, May 14th.

Due to Covid-19 precautions, the easiest way to vote by absentee will be by completing an application for absentee ballot and

mail it to: Town Clerk's Office, 186 York St., York, Me 03909 or
fax it to: 363-1009 or
e-mail it to: townclerk@yorkmaine.org

Upon receipt the Town Clerk's Office will send you a ballot. Vote, sign your envelope, and return by mail.

Applications may be found on Page 40 of this voter guide or by downloading a request form from the Town of York's Web-site.

www.yorkmaine.org go to
Departments
Town Clerk/Tax Collector
application for Absentee Ballot

How do I vote by Absentee Ballot?

Absentee ballots are available thirty (30) days prior to an election. During that period you can:

- Vote in the Town Clerk's office,
- Call the Town Clerk's office and request one be mailed to you,
- Obtain one in person at the Clerk's office for yourself and/or an immediate family member and vote at home. You will be required to complete an application for each ballot that you take out of the office.

All Absentee Ballots *must* be in the hands of the Election Official by the close of the polls on Election Day in order to be counted.

More information may be found on the Town's website: www.yorkmaine.org, or by contacting the Town Clerk's Office at 363-1003 during regular business hours.

NOTICE OF INTENT TO PROCESS ABSENTEE BALLOTS Title 21-A, Section 759

I certify that, pursuant to State of Maine, Title 21-A, Section 759, absentee ballots will be processed for the May 16, 2020 Budget Referendum commencing at **9:00 A.M.** at the **York High School Robert E. Butler Gymnasium** in York, Maine on:

DATE: MAY 14, 2020

Dated at York this Ninth day of March, Two Thousand Twenty:

Todd A. Frederick, *Chair*

Michael L. Estes

Robert E. Palmer, Jr.

Elizabeth D. Blanchard

Marilyn McLaughlin

BOARD OF SELECTMEN

Sample Ballots begin on page 22. Warrant Article Checklists may be found on page 39.

Town of York - Office Locations & Business Hours

York Town Hall

Address: 186 York Street
York, Maine 03909
Telephone: (207) 363-1000
Fax: (207) 363-1009/ 1019
Website: www.yorkmaine.org
Hours: Monday through Friday,
8:00 a.m. – 4:30 p.m.
Closed Holidays

Town Agencies

Town Manager/ Selectmen	(207) 363-1000
Finance/ Treasurer	(207) 363-1004
Town Clerk/ Tax Collector	(207) 363-1003
Tax Assessor	(207) 363-1005
Public Works	(207) 363-1010
Code Enforcement/ Planning	(207) 363-1002
Welfare Assistance	(207) 363-5504
Senior Center	(207) 363-1036
Parks & Recreation	(207) 363-1040

Police Department

Address: 9 Hannaford Drive
York, Maine 03909
Administration: (207) 363-1031
Dispatch: (207) 363-4444

Fire Departments

York Village – 1 Firehouse Drive
York, Maine 03909
Telephone: (207) 363-1015
York Beach – 18 Railroad Avenue
York Beach, Maine 03910
Telephone: (207) 363-1014

Public Library

Address: 15 Long Sands Road
York, Maine 03909-1113
Telephone: (207) 363-2818
Fax: (207) 363-7250
Websites: www.york.lib.me.us
Hours: Tuesday through Thursday
10:00 a.m. – 7:00 p.m.
Friday
10:00 a.m. – 5:00 p.m.
Saturday
10:00 a.m. – 2:00 p.m.

School Department

Superintendent of Schools

Address: 469 U.S. Route One
York, Maine 03909-1638
Telephone: (207) 363-3403
Fax: (207) 363-5602
Website: www.yorkschoools.org
Hours: Monday through Friday,
8:00 a.m. – 4:00 p.m.
Closed Holidays

Village Elementary School

Address: 124 York Street
York, Maine 03909
Telephone: (207) 363-4870

Coastal Ridge Elementary School

Address: 1 Coastal Ridge Drive
York, Maine 03909
Telephone: (207) 363-1800

York Middle School

Address: 30 Organug Road
York, Maine 03909
Telephone: (207) 363-4214

York High School

Address: 1 Robert Stevens Drive
York, Maine 03909
Telephone: (207) 363-3621

CENTER FOR ACTIVE LIVING

a division of York Parks and Recreation



The Center for Active Living is a social, member-based organization dedicated to providing individuals in our community, age 50 and over, with opportunities for socialization, learning, wellness, travel and adventure.



All are welcome, whether it's to participate in one of our many programs or simply for coffee and conversation.



Highlights from FY 2020:

- An average of nearly over 8,100 people walked through our doors on a monthly basis. Door counters tracked 97,537 Library visits last year!
- Cardholders checked out 99,569 books, DVDs, books on CD, magazines, e-books and downloadable audiobooks.
- Visitors logged on to library WiFi and computers nearly 53,000.
- The Library hosted 281 Town board and committee meetings and an additional 252 community group and organization meetings; provided quiet study room space for 966.
- Overall program attendance has increased over 36% in the last two years! This past year, we held 607 programs for all ages - attended by 16,240.
- A sampling of recent adult programs include
 - o “People in our Neighborhood” – a series of presentations designed to personalize notable town residents including YCSA’s Michelle Surdovall, Robin Kerr and Rozanna Patane.
 - o An Art Exhibit of Works by Susan Ricker Knox (1874-1959) This is a “Community Collects” Exhibit with pieces from private collections and public institutions brought together solely for this exhibition.
 - o A weekly meditation program led by area practitioners.
 - o “Lunch & Learn,” a series of programs (and lunch!) presented by York Hospital on a wealth of topics including preventing elder abuse, aging in place, and dealing with hip and knee pain.
 - o Tech Help Program in which tech savvy teens meet one-on-one with adults to answer questions about their tech devices and teach them how to use them

To avoid a large increase to taxpayers, but to begin working towards bringing our staffing in line with the average of those towns with whom we compare, the cost of a Teen/Technology Librarian is being spread out over 3 years and subsidized by the York Public Library Association. FY2020-2021 budget is year 3 of 3.

Thanks to last year’s voter approval, we were able to fill this position and consequently offer programs and services dedicated to area teens and tweens. The response has been so great that in July we moved the Teen area from a small space upstairs by the elevator to the room previously occupied by the Book Nook and dedicated the Kennebunk Room to Teen Programming in after school and vacation hours. On most afternoons after school, these areas are full of teens socializing, doing homework and participating in our programs and activities. Thus far, we’ve planned 81 programs with attendance of 1,211! The lineup has included:

- Weekly Yu-gi-oh tournaments facilitated by Nick Darby of York Parks & Recreation Department
- International Games Week
- Art with a Splash
- Emoji Pancakes
- Anime week



The Children’s Department continues to keep our younger patrons and their caregivers more than busy with a dazzling array of events including

- Regular story times, craft programs and baby “lap sits”
- Ukulele for Beginners
- Lego club
- Family films (popcorn included!)
- Annual Stuffed Animal Sleepover
- Touch-a-Truck

Underwritten by Kennebunk Savings Bank, last year’s Summer Reading series for all ages featured performances by Tanglewood Marionettes and magician Norman Ng. Reading challenges included lots of fun prizes throughout the summer and fabulous grand prizes, including tickets to the Ogunquit Playhouse, in honor of our summer reading theme, “It’s Showtime.” We’re planning more fun and great prizes for 2020!

The increases in this year’s budget request will allow the Library to be open on Mondays beginning in FY 2021, bringing our total weekly service hours to 45.

We’re looking forward to another successful year. If you haven’t been in to your library lately: check us out!

**Staff and Board of Trustees
York Public Library**





SAMPLE BALLOT

BUDGET REFERENDUM

YORK, MAINE

MAY 16, 2020

INSTRUCTIONS TO VOTERS

- A. To vote, completely fill in the OVAL to the RIGHT of your choice(s), like this:
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided **AND** completely fill in the OVAL.

SELECTMAN AND OVERSEER OF THE POOR

Three-Year Term Vote for no more than TWO

BLANCHARD, ELIZABETH D.

PALMER, ROBERT E. JR.

Write-in

Write-in

BUDGET COMMITTEE MEMBER

Three-Year Term Vote for no more than TWO

JOHNSON, MARLA W.

SPENCER, MICHAEL D.

Write-in

Write-in

SUPERINTENDING SCHOOL COMMITTEE MEMBER

Three-Year Term Vote for ONE

AMEND, JOSEPH

HERBEIN, DAVIS S.

(Write-In)

MODERATOR

Three-Year Term Vote for ONE

OSGOOD, RUSSELL F.

Write-In

YORK WATER DISTRICT TRUSTEE

Five-Year Term Vote for ONE

BOSTON, RICHARD E.

(Write-In)

YORK SEWER DISTRICT TRUSTEE

Five-Year Term Vote for ONE

DONIS, NICHOLAS A.

(Write-In)

ARTICLE TWO

Shall the Town require the first half of taxes to be paid no later than forty-five days from date of mailing, second payment to be paid by February 5, 2021? Taxes not paid by these dates shall be charged interest at the rate of 9% per annum.

YES

NO

ARTICLE THREE

Shall the Town set an interest rate of 5% per annum to reimburse taxpayers for taxes determined in FY2021 to have been overpaid or abated?

Board of Selectmen recommends approval (5-0).

YES

NO

IF THE MAJORITY OF VOTERS VOTE IN THE NEGATIVE ON AN ARTICLE, THE BUDGET AMOUNT WILL REVERT EITHER TO THE FY2020 APPROPRIATION OR TO \$0.

- MUNICIPAL AND SCHOOL - - OPERATING BUDGETS -

Preface: The Municipal and School Operating Budgets presented here have been approved by the Budget Committee and reviewed by the Board of Selectmen and School Committee. Their recommendations are shown separately under each article. The Municipal Operating Budget is comprised of Articles Four through Thirty. The School Operating Budget is comprised of Articles Thirty-One through Fifty-One.

- MUNICIPAL OPERATING BUDGET -

ARTICLE FOUR

Shall the Town raise and appropriate a sum not to exceed \$3,722,885 for the Board of Selectmen, Town Manager's Department, Finance Department, Information Technology and GIS, Assessor's Department, Code Enforcement, Town Clerk/Tax Collector's Department, Elections, Town Hall Operations and Maintenance, Earned Account and Unemployment Costs, Selectmen's Contingency, Cable TV Operations, Insurance and, Boards and Committees, and furthermore, shall the Board of Selectmen adopt this line item of the Town Budget, as proposed by the Budget Committee?

Department	FY2020	FY2021
Board of Selectmen	\$ 36,994	\$ 39,137
Town Manager's Department	\$ 575,510	\$ 593,281
Finance Department	\$ 465,828	\$ 504,005
Information Technology/GIS	\$ 408,591	\$ 424,147
Assessor's Department	\$ 326,846	\$ 327,607
Code Enforcement	\$ 233,180	\$ 248,604
Town Clerk/Tax Collector	\$ 489,923	\$ 562,524
Elections	\$ 32,890	\$ 44,597
Town Hall Operations/Maintenance	\$ 238,000	\$ 221,000
Earned Account/Unemployment	\$ 69,500	\$ 69,500
Selectmen's Contingency	\$ 50,000	\$ 100,000
Cable TV Operations	\$ 23,000	\$ 43,383
Insurance	\$ 570,111	\$ 489,742
Boards and Committees	\$ 41,441	\$ 55,358
Total	\$3,561,814	\$3,722,885

Statement of Fact: This Article provides funding for the administrative departments of the Town, including all those located at Town Hall.

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A **YES** vote authorizes an appropriation of **\$3,722,885**.

A **NO** vote authorizes the previous year's appropriation of \$3,561,814.

YES

NO

ARTICLE FIVE

Shall the Town raise and appropriate a sum not to exceed \$5,589,416 for the Police Department, Communications (Dispatch, 911), Animal Control, Harbor Management and Special Events and authorize the Selectmen to expend any revenues received for dispatching and other Public Safety Services, and furthermore, shall the Board of Selectmen adopt this line item of the Town Budget, as proposed by the Budget Committee?

Department	FY2020	FY2021
Police Department	\$ 4,225,113	\$ 4,521,016
Communications	\$ 854,776	\$ 894,033
Animal Control	\$ 61,760	\$ 54,933
Harbor Management	\$ 103,785	\$ 99,780
Special Events	\$ 0	\$ 19,654
Total	\$5,245,434	\$5,589,416

Statement of Fact: This Article provides funding for the Police Department and related Emergency Services of Dispatch, Animal Control and the Harbor Master. The Town of York provides E911 service for five surrounding towns, for which the Town will receive \$122,595. These and other revenues are reflected in the budget request shown in this article.

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A YES vote authorizes an appropriation of \$5,589,416
A NO vote authorizes the previous year's appropriation of \$5,245,434

YES
NO

ARTICLE SIX

Shall the Town raise and appropriate a sum not to exceed \$2,378,053 for the York Village and York Beach Fire Departments, including pay for call firefighters; for the York Ambulance Association; for the Mosquito Control program; and for Fire Hydrants, and furthermore, shall the Board of Selectmen adopt this line item of the Town Budget, as proposed by the Budget Committee?

Department	FY2020	FY2021
York Village Fire Department	\$548,812	\$606,613
York Beach Fire Department	\$562,561	\$603,840
Firefighter Stipends	\$100,000	\$0
York Ambulance	\$60,000	\$70,000
Mosquito Control	\$40,000	\$40,000
Fire Hydrants	\$ 1,044,149	\$ 1,057,600
Total	\$2,355,522	\$2,378,053

Statement of Fact: This Article provides funding for the Town's two Fire Departments, including cross-training between the Village and Beach Departments and pay for the call firefighters.

The York Ambulance Association provides emergency medical response and ambulance services to the Town on a contract basis.

Mosquito control is a community-based public health program conducted to help reduce the risk of mosquito- and tick-borne diseases through various prevention strategies.

This Article provides funding for the fire hydrants and related costs, which are provided by the York Water District, the Kittery Water District, and the Kennebunk, Kennebunkport and Wells Water District.

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A YES vote authorizes an appropriation of \$2,378,053.

A NO vote authorizes the previous year's appropriation of \$2,355,522.

YES
NO

ARTICLE SEVEN

Shall the Town raise and appropriate a sum not to exceed \$5,599,624 for Highway Maintenance and Storm Water Management (MS4), Transfer Station Operations, Solid Waste Recycling and Disposal, and Parking Management, and authorize the Board of Selectmen to expend all revenues received, and furthermore, shall the Board of Selectmen adopt this line item of the Town Budget, as proposed by the Budget Committee?

Department/Function	FY2020	FY2021
Highway Maintenance and MS4	\$3,800,094	\$3,909,430
Transfer Station Operations	\$ 126,431	\$ 129,231
Solid Waste Recycling and Disposal	\$1,450,000	\$1,500,000

Parking Management	\$ 60,963	\$ 60,963
Total	\$5,437,488	\$5,599,624

Statement of Fact: This Article provides funding for all Public Works Department operations, including all personnel and non-personnel matters. This includes road maintenance, storm water management, streetlights, traffic signals, engineering and technical services, parking management (kiosks, automated ticketing, etc.), transfer station operations, trash and recycling collection, and the household hazardous waste collection. Relating to this Article, State law (Maine Revised Statutes, Title 23, Section 2705) authorizes the highway maintenance budget to be overspent by not more than 15% with consent of the Board of Selectmen for matters such as over-spending relating to winter weather impacts.

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A YES vote authorizes an appropriation of \$5,599,624.

A NO vote authorizes the previous year's appropriation of \$5,437,488.

YES
NO

ARTICLE EIGHT

Shall the Town raise and appropriate a sum not to exceed \$1,365,987 for the Maintenance and Operation of Beaches, Parks, Town Buildings, Town and School Grounds, Town and School Athletic Fields, Veterans' Graves and Ancient Burial Grounds, and operation of the Recreation Program, and authorize the Board of Selectmen to expend all revenues generated by related enterprise funds and other off-setting revenues, and furthermore, shall the Board of Selectmen adopt this line item of the Town Budget, as proposed by the Budget Committee?

Statement of Fact: This Article provides funding for all parks and grounds operations of the Parks & Recreation Department, the portion of the Recreation budget supported by tax appropriations. A significant portion of the proposed increase relates to contracting trash pick-up at Short Sands and Long Sands beaches, and piloting carry-in/carry-out trash programs at Cape Neddick and Harbor beaches. This Article also authorizes the use of off-setting revenues received by the Department and the use of enterprise (revenue) accounts for: Goodrich Park; Mount Agamenticus; Sohler Park; and Recreation. For a list of parks and grounds maintained by the Department please see the Parks and Recreation web site at yorkparksandrec.org.

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (6-1).

A YES vote: 1) authorizes an appropriation of \$1,365,987; and 2) authorizes the expenditure of all revenues generated or received by Hartley Mason Trust and enterprise funds for FY2021.

A NO vote: 1) authorizes the previous year's appropriation of \$1,178,588; and 2) authorizes the expenditure of all revenues generated or received by Hartley Mason Trust and enterprise funds for FY2021.

YES
NO

ARTICLE NINE

Shall the Town raise and appropriate a sum not to exceed \$360,843 for the Operation of the Center for Active Living, formerly known as the York Senior Center, and authorize the Board of Selectmen to expend all revenues generated by related enterprise funds and other off-setting revenues, and furthermore, shall the Board of Selectmen adopt this line item of the Town Budget, as proposed by the Budget Committee?

Statement of Fact: This Article provides funding for operations of the Center for Active Living, formerly the Town of York Senior Center, which are supported by tax appropriations. This Article also authorizes the use of any off-setting revenues received at the Center for Active Living, and for the use of enterprise accounts for transportation, trips, meals and activities.

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A YES vote: 1) authorizes an appropriation of \$360,843; and 2) authorizes the expenditure of all revenues generated or received by enterprise funds for FY2021.

A NO vote: 1) authorizes the previous year's appropriation of \$357,276; and 2) authorizes the expenditure of all revenues generated or received by enterprise funds for FY2021.

YES
NO

ARTICLE TEN

Shall the Town raise and appropriate a sum not to exceed \$74,619 for the Operation of the Ellis Short Sands Park Bathhouse, and furthermore, shall the Board of Selectmen adopt this line item of the Town Budget, as proposed by the Budget Committee?

Statement of Fact: The Town of York owns Ellis Short Sands Park, which is managed



SAMPLE BALLOT BUDGET REFERENDUM YORK, MAINE MAY 16, 2020

INSTRUCTIONS TO VOTERS

A. To vote, completely fill in the OVAL to the RIGHT of your choice(s), like this:

by an independent Board of Trustees that was established by a court order in 1956. As required by the agreement between the Board of Selectmen and the Park Board of Trustees, the Town works cooperatively with the Park Trustees to operate the Park. Off-setting revenues are provided in Article Seventeen. This Article provides for the cost of supplies, utilities and overall operation and maintenance of this facility. The costs are 100% reimbursed by the Ellis Short Sands Park Board of Trustees.

Board of Selectmen recommends approval (5-0)
Budget Committee recommends approval (7-0).

A YES vote authorizes an appropriation of \$74,619.

A NO vote authorizes the previous year's appropriation of \$74,131.

YES
NO

ARTICLE ELEVEN

Shall the Town raise and appropriate a sum not to exceed \$48,000 for Social Services and authorize the Board of Selectmen to reduce this amount if recommended by the Municipal Social Service Review Board, and furthermore, shall the Board of Selectmen adopt this line item of the Town Budget, as proposed by the Budget Committee?

Amount Organization	Recommended
AIDS Response Seacoast	\$ 1,200
American Red Cross	\$ 1,000
Caring Unlimited	\$ 3,800
Cornerstone VNA	\$ 1,500
Cross Roads House	\$ 2,500
Kids Free to Grow	\$ 1,500
LifeFlight of Maine	\$ 2,000
MaineHealth Care at Home	\$ 2,000
Southern Maine Agency on Aging	\$ 10,500
Sweetser	\$ 3,000
York County Community Action	\$ 6,000
York County Shelter Programs	\$ 3,000
York Community Service Association	\$ 10,000
Total	\$ 48,000

Statement of Fact: The Board of Selectmen appointed a Municipal Social Service Review Board to review all of the social service funding requests from agencies serving York residents. This list is a compilation of the Committee's recommendations. The estimated value of services provided to York residents exceeds two million dollars.

Board of Selectmen recommends approval (4-1).
Budget Committee recommends approval (7-0).

A YES vote authorizes an appropriation of \$48,000.

A NO vote authorizes an appropriation of \$0.

YES
NO

ARTICLE TWELVE

Shall the Town raise and appropriate a sum not to exceed \$89,105 for **General Assistance**, and **Property Tax Relief**, and furthermore, shall the Board of Selectmen adopt this line item of the Town Budget, as proposed by the Budget Committee?

Department/Function	FY2020	FY2021
General Assistance	\$ 74,105	\$ 74,105
Property Tax Relief	\$ 25,000	\$ 15,000
Total	\$ 99,105	\$ 89,105

Statement of Fact: This article would provide funds for General Assistance and for

tax relief, pursuant to the Town's Property Tax Relief Ordinance, for the benefit of York residents. The State reimburses a portion of the cost of General Assistance and those revenues are indicated in the Revenues portion of the Town budget. Allocated property tax relief funds are used to replenish a general fund reserve account from which residents may receive reimbursement. Board of Selectmen recommends approval (5-0). Budget Committee recommends approval (7-0).

A YES vote authorizes an appropriation of \$89,105.

A NO vote authorizes the previous year's appropriation of \$99,105.

YES
NO

ARTICLE THIRTEEN

Shall the Town raise and appropriate a sum not to exceed \$685,102 for the **Operation of the York Public Library**, and furthermore, shall the Board of Selectmen adopt this line item of the Town Budget, as proposed by the Budget Committee?

Statement of Fact: This Article provides funds to support the operation of the York Public Library. The York Public Library is an independent, non-profit institution, incorporated in 1922 and overseen by a Board of Trustees. The Library serves not only residents but also those who live, work, own property or own a business within the Town of York. The proposed budget would allow the Library to be open on Mondays and continues funding for the young adult and teen librarian. Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (6-1).

A YES vote authorizes an appropriation of \$685,102.

A NO vote authorizes the previous year's appropriation of \$644,232.

YES
NO

ARTICLE FOURTEEN

Shall the Town raise and appropriate a sum not to exceed \$10,000 for the **First Parish Cemetery Maintenance**, and furthermore, shall the Board of Selectmen adopt this line item of the Town Budget, as proposed by the Budget Committee?

Statement of Fact: This Article provides funds for maintenance and upkeep of the First Parish Cemetery, which is located behind the Town Hall. Though not owned by the Town, this serves as the Town's cemetery and is available to all residents.
Board of Selectmen recommends approval (4-0-1).
Budget Committee recommends approval (7-0).

A YES vote authorizes an appropriation of \$10,000.

A NO vote authorizes the previous year's appropriation of \$10,000.

YES
NO

ARTICLE FIFTEEN

Shall the Town vote to raise and appropriate a sum not to exceed \$150,000 for the **Annual Licensing Cost of the Municipal Financial Software**, and the **Software Conversion Process**, and furthermore shall the Board of Selectmen adopt this line of the Town Budget as proposed by the Budget Committee?

Statement of Fact: In 2018 the Town acquired new municipal and financial software. This Article includes the annual service payment and provides for overtime and outsourced assistance to facilitate the conversion process.
Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A YES vote authorizes the appropriation of \$150,000.

A NO vote authorizes the previous year's appropriation of \$150,000.

YES
NO

ARTICLE SIXTEEN

Shall the Town raise and appropriate a sum not to exceed **\$2,927,342** for **Municipal Debt Service**, and furthermore, shall the Board of Selectmen adopt this line item of the Town Budget, as proposed by the Budget Committee?

Statement of Fact: This Article provides for payment on outstanding bonds used for capital purchases approved by the voters in prior years.
Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A **YES** vote authorizes an appropriation of **\$2,927,342**.

A **NO** vote authorizes the previous year's appropriation of **\$2,822,224**.

YES

NO

ARTICLE SEVENTEEN

Shall the Town appropriate **\$5,981,619, consisting of the estimated revenues listed below for FY2021, and apply such funds to the FY2021 Tax Commitment.**

Auto Excise	\$ 3,700,000
Boat Excise	\$ 29,000
Cable TV Franchise Fees	\$ 223,000
Ellis Short Sands Park Reimbursement	\$ 74,619
General Assistance Reimbursement	\$ 35,000
Investment Interest	\$ 185,000
Local Roads Subsidy	\$ 232,000
Communication Tower Lease Revenues	\$ 15,000
Parking Meter Collections	\$ 365,000
Miscellaneous Income	\$ 75,000
Parking Stickers	\$ 167,000
Plumbing Permits	\$ 41,000
R/E Interes	\$ 135,000
State Revenue Sharing	\$ 525,000
Parking Tickets/Meter Fines	\$ 40,000
Town Clerk Fees	\$ 95,000
Transfer Station Permits	\$ 45,000
Total	\$ 5,981,619

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A **YES** vote authorizes the use of the listed revenues, estimated to be **\$5,981,619**, to reduce the tax commitment.

A **NO** vote authorizes the use of the previous year's appropriation of **\$5,660,631** to reduce the tax commitment.

YES

NO

ARTICLE EIGHTEEN

Shall the Town appropriate \$535,139 from the Fund Balance and apply these funds to the FY2021 Tax Commitment as a reduction in the amount to be raised from taxation, as proposed by the Board of Selectmen?

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A **YES** vote authorizes an appropriation from the fund balance of \$535,139 to reduce the tax commitment.

A **NO** vote authorizes no appropriation from the fund balance to reduce the tax commitment.

YES

NO

ARTICLE NINETEEN

Shall the Town appropriate an expenditure not to exceed \$25,000 from the Municipal Land and Building Fund, and apply such funds for Surveying related to Town-Owned Land on Mount Agamenticus, and furthermore, shall the Board of Selectmen adopt this line item of the Town Budget, as proposed by the Budget Committee? Funds for this expenditure would be taken entirely from the Town's Municipal Land and Building Fund; there would be no additional tax appropriation requested to fund this proposal.

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A **YES** vote authorizes the appropriation of \$25,000.

A **NO** vote authorizes an appropriation of \$0.

YES

NO

ARTICLE TWENTY

Shall the Town appropriate a sum not to exceed **\$50,000 from the Fund Balance for surveying, planning and conceptual design of Town Hall and Administrative Space**, and furthermore, shall the Board of Selectmen adopt this line item of the Town Budget, as proposed by the Budget Committee? Funds would be taken from the Town's Fund Balance; there would be no additional tax appropriation requested to fund this proposal.

Statement of Fact: This Article provides for survey, legal, planning and architectural assistance to develop a proposal to renovate the current Town Hall, constructed in 1810, and to construct an addition on the back of the building. An initial assessment demonstrated the Town's long-term administrative space needs to be roughly double the floor space available in the current Town Hall built in 1810. Voters approved the expenditure of \$30,000 from Fund Balance in FY19 to begin this process, much of which was used to investigate and help resolve the property ownership challenge.

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (5-2).

A **YES** vote authorizes the appropriation of **\$50,000**.

A **NO** vote authorizes an appropriation of **\$0**.

YES

NO

ARTICLE TWENTY-ONE

Shall the Town appropriate a sum not to exceed **\$37,000 from the Fund Balance for a Facilitation Process to Create a Model for Administration of Fire Services in the Coming Decade**, and furthermore, shall the Board of Selectmen adopt this line item of the Town Budget, as proposed by the Budget Committee? Funds would be taken from the Town's Fund Balance; there would be no additional tax appropriation requested to fund this proposal.

Statement of Fact: If approved by the voters, the Board of Selectmen will hire a professional facilitator to convene local stakeholders in the two fire departments, York Ambulance, and Dispatch to shape and create a model for administration of fire services throughout the Town of York.

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A **YES** vote authorizes an appropriation of **\$37,000**.

A **NO** vote authorizes an appropriation of **\$0**.

YES

NO

ARTICLE TWENTY-TWO

Shall the Town raise and appropriate a sum not to exceed **\$55,000 to Create a Staff Position to Support Sustainability Initiatives**, and furthermore, shall the Board of Selectmen adopt this line item of the Town Budget, as proposed by the Budget Committee?

Statement of Fact: If approved by voters, a new staff position would be created part way through the fiscal year. This added staff capacity would allow for more assertive pursuit of sustainability initiatives such as those entailed in the Town's participation in the Global Covenant of Mayors for Climate and Energy. The person will be the key driver of implementation of the Climate Action Plan if that request is also approved by the voters. If approved, this will become part of the Town operating budget and will be a recurring request in subsequent years.

Board of Selectmen recommends approval (3-2).
Budget Committee recommends approval (6-1).

A **YES** vote authorizes the appropriation of **\$55,000**.

A **NO** vote authorizes an appropriation of **\$0**.

YES

NO

ARTICLE TWENTY-THREE

Shall the Town appropriate a sum not to exceed **\$150,000 from the Fund Balance for the Preparation of a Climate Action Plan**, and furthermore, shall the Board of Selectmen adopt this line item of the Town Budget, as proposed by the Budget Committee? Funds would be taken from the Town's Fund Balance; there would be no additional tax appropriation requested to fund this proposal.

Statement of Fact: This Article provides funding for a multi-year contract to prepare a Climate Action Plan. A Climate Action Plan is a requirement of participation in the



SAMPLE BALLOT BUDGET REFERENDUM YORK, MAINE MAY 16, 2020

INSTRUCTIONS TO VOTERS

A. To vote, completely fill in the OVAL to the RIGHT of your choice(s), like this: ●

Global Covenant of Mayors for Climate and Energy, to which the Board of Selectmen committed in 2019. This Plan will engage the community in a process to reduce greenhouse gas emissions by 50% in the coming decade, and by 100% by 2050. The Board of Selectmen voted to use money from the Town's Fund Balance to pay for this project.

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (6-1).

A **YES** vote authorizes an appropriation of **\$150,000**.

A **NO** vote authorizes an appropriation of **\$0**.

YES
NO

ARTICLE TWENTY-FOUR

Shall the Town appropriate a sum not to exceed **\$22,500 from the Fund Balance as the Town's Share of the Cost for a Regional Planner to Assist with Sustainability and Coastal Resiliency Planning**, and furthermore, shall the Board of Selectmen adopt this line item of the Town Budget, as proposed by the Budget Committee? Funds would be taken from the Town's Fund Balance; there would be no additional tax appropriation requested to fund this proposal.

Statement of Fact: If approved by voters, funds will be provided to the Southern Maine Planning and Development Commission to pay one sixth of the cost of a professional planning position to be shared equally by the towns of Kittery, York, Ogunquit, Wells, Kennebunk and Kennebunkport. This person's function will be to help address shared issues of sustainability and coastal resiliency solely in these six communities. This will provide an additional 18 months of service to the Town and is, at this time, a non-recurring expense. The Board of Selectmen voted to use money from the Town's Fund Balance to pay for this project.

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A **YES** vote authorizes an appropriation of **\$22,500**.

A **NO** vote authorizes an appropriation of **\$0**.

YES
NO

ARTICLE TWENTY-FIVE

Shall the Town appropriate a sum not to exceed **\$10,000 from the Fund Balance for Maintenance and Restoration of Town Historic Markers**, and furthermore, shall the Board of Selectmen adopt this line item of the Town Budget, as proposed by the Budget Committee? Funds would be taken from the Town's Fund Balance; there would be no additional tax appropriation requested to fund this proposal.

Statement of Fact: If approved by voters, these funds would be used to maintain and restore the 20 historic markers researched, designed and installed by the Town's Historic Marker Committee in the late 1990s and early 2000s.

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A **YES** vote authorizes an appropriation of **\$10,000**.

A **NO** vote authorizes an appropriation of **\$0**.

YES
NO

ARTICLE TWENTY-SIX

Shall the Town raise and appropriate a sum not to exceed **\$20,000 for Expenses Relating to Tree Planting and Care**, and furthermore, shall the Board of Selectmen adopt this line item of the Town Budget, as proposed by the Budget Committee?

Statement of Fact: If approved by voters, these funds would be available to the Tree Warden to plant and care for trees on public properties and along public streets. If approved, this will become part of the Town operating budget and will be a recurring request in subsequent years.

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A **YES** vote authorizes the appropriation of **\$20,000**.

A **NO** vote authorizes an appropriation of **\$0**.

YES
NO

ARTICLE TWENTY-SEVEN

Shall the Town authorize the use of up to **\$200,000 from the Town's fund balance for the Supplementary Contingency Account if deemed necessary by the Board of Selectmen**, and furthermore, shall the Board of Selectmen adopt this line item of the Town Budget, as proposed by the Budget Committee? A motion to access to such funds shall require a minimum of three affirmative votes of the Board of Selectmen and be used only for emergencies, unanticipated cost increases for budgeted items, and opportunities which were unknown at the time of budget preparation as determined by the Board.

Statement of Fact: If approved by voters, the Board of Selectmen may, with three or more affirmative votes, spend up to \$200,000 from the Town's fund balance, to be used only for emergencies and opportunities which were unknown to the Board at the time of budget preparation, and which are recognized as Town responsibilities or are deemed by the Board of Selectmen to be in conformity with the Comprehensive Plan or latest Capital Program. This amount in prior years was \$100,000.

Examples include (but are not limited to):

- A down payment or earnest money for securing unusual buying opportunities for parcels of land, buildings, or significant capital assets; to hold such potential purchase under contract until the next viable opportunity to offer the choice to the voters in a referendum;
- Unforeseen and therefore unbudgeted environmental or weather-related repairs or precautions;
- Unusual or unpredicted spikes in the costs of materials or goods regularly purchased by the Town and declared essential by the Board.
- Sharp, unanticipated increases in costs such as those previously addressed by the Health Insurance Contingency Account.

In an uneventful year, it would be expected that none of the available money would be expended.

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A **YES** vote authorizes the expenditure from the fund balance of up to **\$200,000**, if necessary, to cover supplementary contingencies.

A **NO** vote authorizes the previous year's authorization to use up to **\$100,000** from the fund balance, if necessary, to cover supplementary contingencies.

YES
NO

ARTICLE TWENTY-EIGHT

Shall the Town authorize the Board of Selectmen to accept **grants, donations and aid from State and Federal Agencies, as well as private sources, such as Foundations, Trusts and Individuals**, and furthermore, shall the Board of Selectmen adopt this line item of the Town Budget?

YES

NO

ARTICLE TWENTY-NINE

Shall the Town authorize the Board of Selectmen to **make one of the following decisions for each Tax Lien Acquired Property?**

1. To dispose of the property by allowing the immediate former owner, or the immediate former owner's estate, to buy back title to the property from the Town. Buy-back of the property shall require: payment of all taxes due plus interest and lien costs; payment of all other associated costs; and satisfaction of all other conditions established by the Board of Selectmen.

2. To dispose of the property by public sealed bid, auction or other public process.

3. To dispose of the property by conducting a limited public sale among the parties who own property that directly abuts this property.

- To donate or sell at a discounted price to another government entity or a non-profit organization when such action is consistent with the Comprehensive Plan or is otherwise found to be in the Town's best interests.
- To hold Town title to the property.
- To use the special sale process required by 36 M.R.S. § 943-C for qualifying homestead property if they choose to sell it to anyone other than the former owner(s).

The decision of the Board of Selectmen to use any of the above options shall adhere to the Board of Selectmen's Property Acquisition and Disposition Policy.

YES

NO

ARTICLE THIRTY

Shall the Town authorize the Town Treasurer to **waive foreclosure of any tax lien during the 2020 and 2021 calendar years**, said waiver requiring approval of the Board of Selectmen? The Board of Selectmen shall grant said approval only in circumstances where foreclosures would prove injurious to the Town of York, such as, but not limited to, the presence of hazardous waste upon the property, or the presence on the property of one or more substandard structure(s) for which the cost of removal or repair would exceed the value of the property.

YES

NO

- SCHOOL OPERATING BUDGET -

Articles THIRTY-ONE through FORTY-ONE ask the Voters to authorize the School Committee to expend money in the following eleven state-mandated cost categories.

ARTICLE THIRTY-ONE

Shall the Town be authorized to expend **\$14,933,829 for Regular Instruction?**

Statement of Fact: This Article is the core of the instructional program for all schools. It includes teacher and educational technician salaries and benefits, instructional textbooks, supplies, equipment, and field trips.

School Committee recommends approval (5-0).

Budget Committee recommends approval (6-1).

Board of Selectmen recommends approval (5-0).

A **YES** vote authorizes the expenditure of **\$14,933,829**.

A **NO** vote authorizes the previous year's appropriation of **\$14,257,447**.

YES

NO

ARTICLE THIRTY-TWO

Shall the Town be authorized to expend **\$6,198,442 for Special Education?**

Statement of Fact: This Article funds special education services for students. These services, mandated by State and Federal law, are required to provide an appropriate education to students with identified disabilities. This Article includes 50% funding for three new mental health counselors, the cost of which will be partially off-set by a reduction in contracted services.

School Committee recommends approval (4-1).

Budget Committee recommends approval (5-2).

Board of Selectmen recommends approval (5-0).

A **YES** vote authorizes the expenditure of **\$6,198,442**.

A **NO** vote authorizes the previous year's appropriation of **\$5,895,218**.

YES

NO

ARTICLE THIRTY-THREE

Shall the Town be authorized to expend **\$15,000 for Career and Technical Education?**

Statement of Fact: This Article funds vocational education for York students attending the Sanford Regional Technical Center and other approved Career and Technical Centers.

School Committee recommends approval (5-0).

Budget Committee recommends approval (7-0).

Board of Selectmen recommends approval (5-0).

A **YES** vote authorizes the expenditure of **\$15,000**.

A **NO** vote authorizes the previous year's appropriation of **\$14,031**.

YES

NO

ARTICLE THIRTY-FOUR

Shall the Town be authorized to expend **\$1,541,133 for Other Instruction?**

Statement of Fact: This Article funds gifted and talented programs, extra-curricular (performing arts, robotics, etc), and athletic activities, English as a Second Language (ESL) instruction, and the transportation needs for these programs.

School Committee recommends approval (5-0).

Budget Committee recommends approval (7-0).

Board of Selectmen recommends approval (5-0).

A **YES** vote authorizes the expenditure of **\$1,541,133**.

A **NO** vote authorizes the previous year's appropriation of **\$1,451,314**.

YES

NO

ARTICLE THIRTY-FIVE

Shall the Town be authorized to expend **\$3,261,231 for Student and Staff Support?**

Statement of Fact: This Article funds instruction-related technology, professional development for staff, curriculum development, library services for all schools, and student assessment, student guidance and health services. This Article includes 50% funding for three new mental health counselors.

School Committee recommends approval (4-1).

Budget Committee recommends approval (6-1).

Board of Selectmen recommends approval (5-0).

A **YES** vote authorizes the expenditure of **\$3,261,231**.

A **NO** vote authorizes the previous year's appropriation of **\$3,063,560**.

YES

NO

ARTICLE THIRTY-SIX

Shall the Town be authorized to expend **\$1,296,296 for System Administration?**

Statement of Fact: This Article funds the Superintendent's Office, including fiscal operations, central office salaries and benefits, liability insurance, audit and legal services.

School Committee recommends approval (5-0).

Budget Committee recommends approval (6-1).

Board of Selectmen recommends approval (5-0).

A **YES** vote authorizes the expenditure of **\$1,296,296**.

A **NO** vote authorizes the previous year's appropriation of **\$1,160,895**.

YES

NO

ARTICLE THIRTY-SEVEN

Shall the Town be authorized to expend **\$1,692,734 for School Administration?**

Statement of Fact: This Article funds salaries and benefits for administrative and clerical staff and office expenses in York's four schools.



SAMPLE BALLOT

BUDGET REFERENDUM

YORK, MAINE

MAY 16, 2020

INSTRUCTIONS TO VOTERS

A. To vote, completely fill in the OVAL to the RIGHT of your choice(s), like this: ●

School Committee recommends approval (5-0).
 Budget Committee recommends approval (6-1).
 Board of Selectmen recommends approval (5-0).

A **YES** vote authorizes the expenditure of **\$1,692,734**.

A **NO** vote authorizes the previous year's appropriation of **\$1,645,708**.

YES
 NO

ARTICLE THIRTY-EIGHT

Shall the Town be authorized to expend \$1,133,326 for **Transportation and Buses?**

Statement of Fact: This Article funds student transportation to and from school, as defined by state and federal law. Special Education and Vocational Education Transportation are also included in this article.

School Committee recommends approval (5-0).
 Budget Committee recommends approval (7-0).
 Board of Selectmen recommends approval (5-0).

A **YES** vote authorizes the expenditure of **\$1,133,326**.

A **NO** vote authorizes the previous year's appropriation of **\$1,126,655**.

YES
 NO

ARTICLE THIRTY-NINE

Shall the Town be authorized to expend **\$3,924,848 for Facilities Maintenance?**

Statement of Fact: This Article funds the maintenance and operation of all the School Department's buildings and facilities. This Article includes maintenance and custodial expenses, property insurance, energy costs, renovations, repairs and maintenance costs, trash removal and contract services. This Article includes a one-time payment for replacement of a dishwasher at York High School and painting at York Middle School.

School Committee recommends approval (5-0).
 Budget Committee recommends approval (7-0).
 Board of Selectmen recommends approval (5-0).

A **YES** vote authorizes the expenditure of **\$3,924,848**.

A **NO** vote authorizes the previous year's appropriation of **\$3,841,810**.

YES
 NO

ARTICLE FORTY

Shall the Town be authorized to expend **\$1,850,803 for School Debt Service and Other Commitments?**

Statement of Fact: This Article provides for payment of outstanding debt for school capital purchases approved by the voters in prior years utilizing funds raised in Article FORTY-FOUR.

School Committee recommends approval (5-0).
 Budget Committee recommends approval (7-0).
 Board of Selectmen recommends approval (5-0).

A **YES** vote authorizes the expenditure of **\$1,850,803**.

A **NO** vote authorizes the previous year's appropriation of **\$2,291,288**.

YES
 NO

ARTICLE FORTY-ONE

Shall the Town be authorized to expend **\$77,445 for All Other Expenditures?**

Statement of Fact: This Article funds non-instructional services, including employee benefits, and the Volunteer Services Program that oversees community involvement in the York Schools.

School Committee recommends approval (5-0).
 Budget Committee recommends approval (7-0).
 Board of Selectmen recommends approval (5-0).

A **YES** vote authorizes the expenditure of **\$77,445**.

A **NO** vote authorizes the previous year's appropriation of **\$71,262**.

YES
 NO

Article FORTY-TWO is an all-encompassing summary of the prior eleven articles.

ARTICLE FORTY-TWO

Shall the Town authorize the School Committee to expend **\$35,925,087 for the fiscal year beginning July 1, 2020 and ending June 30, 2021 from the Town's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes** under the Maine Revised Statutes, Title 20-A, Section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools?

Statement of Fact: If the Voters of York defeat any specific School Warrant Articles THIRTY-ONE through FORTY-ONE, then this amount would be altered by the amount of the defeated article. This Article does not add additional funds. Consistent with State law, it summarizes the expenditures authorized in the prior eleven articles.

School Committee recommends approval (4-1).
 Budget Committee recommends approval (6-1).
 Board of Selectmen recommends approval (5-0).

A **YES** vote authorizes the expenditure of **\$35,925,087**.

A **NO** vote authorizes the previous year's appropriation of **\$34,819,189**.

YES
 NO

Articles FORTY-THREE through FORTY-NINE ask the Voters to raise and appropriate funds for the proposed school budget.

ARTICLE FORTY-THREE

Shall the Town appropriate **\$20,603,522** for the total cost of funding public education from kindergarten to grade 12 as described in the **Essential Programs and Services Funding Act** and shall the Town raise **\$18,016,337** as the Town's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, Section 15688?

State-Mandated Explanation (20-A M.R.S.A. §15690): The Town's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.

Statement of Fact: This is the Essential Programs and Services Article. Approval of this Article will allow the Town of York to receive the State of Maine's subsidy for education, which this year is estimated at \$2,587,185.

School Committee recommends approval (5-0).
 Budget Committee recommends approval (7-0).
 Board of Selectmen recommends approval (5-0).

A **YES** vote authorizes the appropriation of **\$18,016,337**.

A **NO** vote authorizes the previous year's appropriation of **\$17,868,286.**

YES

NO

ARTICLE FORTY-FOUR

Shall the Town raise and appropriate **\$1,850,803** for the annual payments on **School Debt** Service previously approved by the Town voters for non-state-funded school construction projects, non-state-funded portions of school construction projects and minor capital projects in addition to the funds appropriated as the local share of the Town's contribution to the total cost of funding public education from kindergarten to grade 12?

State-Mandated Explanation (20-A M.R.S.A. §15690): Non-state-funded debt service is the amount of money needed for the annual payments on the Town's non-state-funded school debt. The bonding of this long-term debt was previously approved by the Town voters.

Statement of Fact: This Article raises funds to pay outstanding debt for school capital purchases approved by the voters in prior years, and the authorization to spend is in Article FORTY.

School Committee recommends approval (5-0).
Budget Committee recommends approval (7-0).
Board of Selectmen recommends approval (5-0).

A **YES** vote authorizes the expenditure of \$265,456.
A **NO** vote authorizes the previous year's appropriation of \$242,879.

YES

NO

ARTICLE FORTY-FIVE

Shall the Town raise and appropriate **\$13,322,423** in additional local funds, which exceeds the State's essential programs and services allocation model, as required to fund the budget recommended by the School Committee? Note: pursuant to 20-A M.R.S.A. §15690(3)(B), the School Committee gives the following reasons for exceeding the State's Essential Programs and Services funding model: The funding model does not recognize the actual total costs.

State-Mandated Explanation (20-A M.R.S.A. §15690): The additional local funds are those locally raised funds over and above the Town's local contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act (Article FORTY-THREE) and local amounts raised for annual payment on non-state-funded debt service that will help achieve the Town's budget for educational programs.

Statement of Fact: In addition to Articles FORTY-THREE and FORTY-FOUR, this Article raises the local share of the entire school budget. Should the Voters of York defeat any specific School Warrant Articles THIRTY-ONE through FORTY-ONE, then this amount would be adjusted.

School Committee recommends approval (5-0).
Budget Committee recommends approval (7-0).
Board of Selectmen recommends approval (5-0).

A **YES** vote authorizes the appropriation of **\$13,322,423.**

A **NO** vote authorizes the previous year's appropriation of **\$12,237,960.**

YES

NO

Article FORTY-SIX asks the Voters to authorize the School Department to accept State and Federal Funds that include the State Education Subsidy in the amount of \$2,587,185.

ARTICLE FORTY-SIX

Shall the Town vote to accept and expend the categories of funds and the estimated amounts listed below in FY2021, as provided by the Maine State Legislature and other governmental bodies?

State Education Subsidy	\$2,587,185
Federal Funds: Title IA, IIA, and Title IV	\$128,021
Local Entitlement – Special Education	\$434,976
Adult Education Subsidy	\$63,000
Other State & Federal Subsidies and/or Grants	As Received

Statement of Fact: This Article raises no additional tax monies. Approval of this Article authorizes the School Department to accept State and Federal funds. The State Education Subsidy in the amount of **\$2,587,185** is being used to reduce the amount to be raised from taxes to fund the school operating budget, and the other funds are grants for specific purposes.

School Committee recommends approval (5-0).
Budget Committee recommends approval (7-0).
Board of Selectmen recommends approval (5-0).

A **YES** vote authorizes collection and use of these funds.

A **NO** vote prevents the acceptance and expenditure of these funds.

YES

NO

Article FORTY-SEVEN asks the Voters to accept non-tax revenues that help fund the proposed School Budget.

ARTICLE FORTY-SEVEN

Shall the Town vote to authorize the School Committee to expend in FY2021, for the support of the School Department, an amount not to exceed the sum total of the amounts approved in Articles **FORTY-THREE, FORTY-FOUR, FORTY-FIVE, FORTY-SIX, FORTY-EIGHT, and FORTY-NINE**, plus any other unfunded debt service obligations? Additional authority to spend over this sum total is provided for any private, federal, or state grant received in this category.

Statement of Fact: This Article raises no additional tax monies. The article asks the Voters to accept non-property tax revenues in the amount of \$148,339 to offset expenses of the FY2021 school budget.

High School/ Middle School Fees	\$ 0
Fund Balance	\$ 0
QSCB 1: Debt Service Rebate	\$ 38,302
QSCB 2: Debt Service Rebate	\$ 61,037
Impact Fees	\$ 0
Tuition Revenue	\$ 0
Miscellaneous Income	\$ 5,000
Rental Income	\$ 19,000
State Agency Funds	\$ 25,000
Clark Emerson Trust	\$ 0
Total Non-Tax Revenues:	\$ 148,339

School Committee recommends approval (5-0).
Budget Committee recommends approval (7-0).
Board of Selectmen recommends approval (5-0).

A **YES** vote authorizes the collection and use of **\$148,339.**

A **NO** vote authorizes the previous year's appropriation of **\$207,687.**

YES

NO

Article FORTY-EIGHT asks the Voters to authorize and fund the Adult Education program

ARTICLE FORTY-EIGHT

Shall the Town vote to **appropriate \$285,588 for Adult Education and raise \$183,988 as the local share**, with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the Adult Education program.

Statement of Fact: The Article funds the Adult Education Program for the Town, which is supplemented by State funds and user fees.

School Committee recommends approval (5-0).
Budget Committee recommends approval (7-0).
Board of Selectmen recommends approval (5-0).

A **YES** vote authorizes the expenditure of **\$285,588.**

A **NO** vote authorizes the previous year's appropriation of **\$265,456.**

YES

NO

Article FORTY-NINE asks the Voters to authorize and fund the school nutrition program.

ARTICLE FORTY-NINE

Shall the Town raise and **appropriate \$332,511 for the school nutrition program** with authorization to expend any additional, incidental or miscellaneous receipts in the interest and for the well-being of the school nutrition program.

Statement of Fact: The article funds the Nutrition Program that serves all the schools within the district with nutritional meals for breakfast and lunch. This appropriation historically has been included in the Non Instructional warrant article but now must be voted separately.

School Committee recommends approval (5-0).
Budget Committee recommends approval (7-0).
Board of Selectmen recommends approval (5-0).



SAMPLE BALLOT BUDGET REFERENDUM YORK, MAINE MAY 16, 2020

INSTRUCTIONS TO VOTERS

A. To vote, completely fill in the OVAL to the RIGHT of your choice(s), like this: ●

A **YES** vote authorizes the appropriation of **\$332,511**.

A **NO** vote authorizes the previous year's appropriation of **\$286,096**.

YES
NO

- MUNICIPAL AND SCHOOL - - CAPITAL BUDGET -

Articles Fifty through Seventy-One are capital requests.

ARTICLE FIFTY

Shall the Town raise and appropriate a sum not to exceed **\$130,000** for **Police Vehicles**, and furthermore, shall the Board of Selectmen adopt this line item of the Town Budget, as proposed by the Budget Committee?

Budget Item	FY2020	FY2021
Police Vehicles	\$ 100,000	\$ 130,000
Total	\$ 100,000	\$ 130,000

Statement of Fact: Police vehicles and associated equipment are acquired using guidelines to allow purchases to be made at the most opportune times and to get the best prices. The amount requested has increased because of the increased cost of hybrid-fuel vehicles, and because the new body styles require modification of equipment fit in and on each vehicle.

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A **YES** vote authorizes an appropriation of **\$130,000**.

A **NO** vote authorizes an appropriation of **\$0**.

YES
NO

ARTICLE FIFTY-ONE

Shall the Town appropriate a sum not to exceed **\$102,000 from the Fund Balance for Upgrades to the Town's Information Technology System**, and furthermore, shall the Board of Selectmen adopt this line item of the Town Budget, as proposed by the Budget Committee? Funds would be taken from the Town's Fund Balance; there would be no additional tax appropriation requested to fund this proposal.

Budget Item	FY2020	FY2021
IT System Upgrades	\$ 0	\$ 102,000
Total	\$ 0	\$ 102,000

Statement of Fact: This Article provides for a continued buildout of the Town's fiber communications network, specifically linking the following facilities into the central IT hub: York Beach Fire Department, York Village Fire Department, Center for Active Living, Harbor Master Shack, and Public Works at 810 US Route One. This project supports integration of the proposed fiber network extensions into the current system, and includes wiring, and switching and related equipment needed to terminate fiber runs into these facilities.

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A **YES** vote authorizes an appropriation of **\$102,000**.

A **NO** vote authorizes an appropriation of **\$0**.

YES
NO

ARTICLE FIFTY-TWO

Shall the Town (1) approve funding for the purchase of a Patrol Plow Truck for the Department of Public Works; (2) appropriate a sum not to exceed \$175,000 for the

cost of this vehicle; and (3) hereby ordain to fund this appropriation; authorize the Treasurer and the Chairman of the Board of Selectmen to issue, at one time or from time to time, general obligation securities of the Town of York, Maine, including temporary notes in anticipation of the sale thereof, in an aggregate principal amount not to exceed \$175,000 with the discretion to fix the date(s), maturity(ies), denomination(s), interest rate(s), places(s) of payment, call(s) for redemption, form(s), and other details of said securities, including execution and delivery of said securities against payment therefore, and to provide for the sale thereof, to be delegated to the Treasurer and the Chairman of the Board of Selectmen? **The first year payment of principal and interest, estimated to be \$25,050, will occur in 2021.**

Statement of Fact: This Article provides purchase of a heavy duty, six-wheel dump and plow truck for the Department of Public Works. This is a scheduled replacement of a 2008 International 7400 used for both summer and winter road maintenance activities. The truck being replaced will be traded or sold, and proceeds applied to this purchase.

FINANCIAL STATEMENT

Total Town Indebtedness:

A. Bonds outstanding and unpaid	\$36,838,521
B. Bonds authorized and un-issued	\$ 0
C. Bonds to be issued if the Article is approved	<u>\$175,000</u>
Total	\$37,013,521

Costs:

At an estimated interest rate of 2% for a ten (10) year maturity, the estimated cost of the bond issue will be:

Principal	\$175,000
Interest	<u>\$18,000</u>
Total Debt Service	\$193,000

Total estimated project costs including debt service: \$193,000

Validity: The validity of the bonds and the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

S/ Lawrence A. Graves, Town Treasurer

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A **YES** vote authorizes an appropriation of **\$175,000**.

A **NO** vote authorizes an appropriation of **\$0**.

YES
NO

ARTICLE FIFTY-THREE

Shall the Town (1) approve funding for the **Replacement of the Mansard Roofing at York High School**; (2) appropriate a sum not to exceed \$400,000 for the cost of this project; and (3) hereby ordain to fund this appropriation; authorize the Treasurer and the Chairman of the Board of Selectmen to issue, at one time or from time to time, general obligation securities of the Town of York, Maine, including temporary notes in anticipation of the sale thereof, in an aggregate principal amount not to exceed \$400,000 with the discretion to fix the date(s), maturity(ies), denomination(s), interest rate(s), places(s) of payment, call(s) for redemption, form(s), and other details of said securities, including execution and delivery of said securities against payment therefore, and to provide for the sale thereof, to be delegated to the Treasurer and the Chairman of the Board of Selectmen? **The first year payment of principal and interest, estimated to be \$51,600, will occur in 2021.**

Statement of Fact: This Article provides for replacement of the existing mansard roof at York High School.

FINANCIAL STATEMENT

Total Town Indebtedness:

A. Bonds outstanding and unpaid	\$36,838,521
B. Bonds authorized and un-issued	\$0

C. Bonds to be issued if the Article is approved	<u>\$400,000</u>
Total	\$37,238,521

Costs:

At an estimated interest rate of 2% for a ten (10) year maturity, the estimated cost of the bond issue will be:

Principal	\$400,000
Interest	<u>\$44,000</u>
Total Debt Service	\$444,000

Total estimated project costs including debt service: \$444,000

Validity: The validity of the bonds and the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

S/ Lawrence A. Graves, Town Treasurer

School Committee recommends approval (5-0).
Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A YES vote authorizes an appropriation of \$400,000.

A NO vote authorizes an appropriation of \$0.

YES

NO

ARTICLE FIFTY-FOUR

Shall the Town (1) approve funding for the Continuing Long Beach Seawall and Sidewalk Replacement; (2) appropriate a sum not to exceed \$1,000,000 for the cost of this project; and (3) hereby ordain to fund this appropriation; authorize the Treasurer and the Chairman of the Board of Selectmen to issue, at one time or from time to time, general obligation securities of the Town of York, Maine, including temporary notes in anticipation of the sale thereof, in an aggregate principal amount not to exceed \$1,000,000 with the discretion to fix the date(s), maturity(ies), denomination(s), interest rate(s), places(s) of payment, call(s) for redemption, form(s), and other details of said securities, including execution and delivery of said securities against payment therefore, and to provide for the sale thereof, to be delegated to the Treasurer and the Chairman of the Board of Selectmen? **The first year payment of principal and interest, estimated to be \$85,125, will occur in 2021.**

Statement of Fact: This Article provides for continuing seawall replacement and widening of the sidewalk along Long Beach Avenue, between Libby's Campground to the south and the Cutty Sark Motel to the north.

FINANCIAL STATEMENT

Total Town Indebtedness:	
A. Bonds outstanding and unpaid	\$36,838,521
B. Bonds authorized and un-issued	\$0
C. Bonds to be issued if the Article is approved	<u>\$1,000,000</u>
Total	\$37,838,521

Costs:

At an estimated interest rate of 2.5% for a twenty (20) year maturity, the estimated cost of the bond issue will be:

Principal	\$1,000,000
Interest	\$271,250
Total Debt Service	\$1,271,250

Total estimated project costs including debt service: \$1,271,250

Validity: The validity of the bonds and the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

S/ Lawrence A. Graves, Town Treasurer

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A YES vote authorizes an appropriation of \$1,000,000.

A NO vote authorizes an appropriation of \$0.

YES

NO

ARTICLE FIFTY-FIVE

Shall the Town (1) approve funding for the purchase of a 4WD Pick-up Truck for the Department of Public Works; (2) appropriate a sum not to exceed \$75,000 for the cost

of this vehicle; and (3) hereby ordain to fund this appropriation; authorize the Treasurer and the Chairman of the Board of Selectmen to issue, at one time or from time to time, general obligation securities of the Town of York, Maine, including temporary notes in anticipation of the sale thereof, in an aggregate principal amount not to exceed \$75,000 with the discretion to fix the date(s), maturity(ies), denomination(s), interest rate(s), places(s) of payment, call(s) for redemption, form(s), and other details of said securities, including execution and delivery of said securities against payment therefore, and to provide for the sale thereof, to be delegated to the Treasurer and the Chairman of the Board of Selectmen? **The first year payment of principal and interest, estimated to be \$17,100, will occur in 2021.**

Statement of Fact: This Article would replace an existing 2009 F-350 pick-up truck. This is a front line snow plowing vehicle, and thus would be equipped for plowing. The truck being replaced will be traded or sold, and proceeds applied to this purchase.

FINANCIAL STATEMENT

Total Town Indebtedness:	
A. Bonds outstanding and unpaid	\$36,838,521
B. Bonds authorized and un-issued	\$0
C. Bonds to be issued if the Article is approved	<u>\$75,000</u>
Total	\$36,913,521

Costs:

At an estimated interest rate of 2% for a five (5) year maturity, the estimated cost of the bond issue will be:

Principal	\$75,000
Interest	\$4,500
Total Debt Service	\$79,500

Total estimated project costs including debt service: \$79,500

Validity: The validity of the bonds and the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

S/ Lawrence A. Graves, Town Treasurer

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A YES vote authorizes an appropriation of \$75,000.

A NO vote authorizes an appropriation of \$0.

YES

NO

ARTICLE FIFTY-SIX

Shall the Town (1) approve funding for **Updated Portable Radios and a new Phone Recording System for York Police Department**; (2) appropriate a sum not to exceed **\$80,000** for the cost of this project; and (3) hereby ordain to fund this appropriation; authorize the Treasurer and the Chairman of the Board of Selectmen to issue, at one time or from time to time, general obligation securities of the Town of York, Maine, including temporary notes in anticipation of the sale thereof, in an aggregate principal amount not to exceed \$80,000 with the discretion to fix the date(s), maturity(ies), denomination(s), interest rate(s), places(s) of payment, call(s) for redemption, form(s), and other details of said securities, including execution and delivery of said securities against payment therefore, and to provide for the sale thereof, to be delegated to the Treasurer and the Chairman of the Board of Selectmen? **The first year payment of principal and interest, estimated to be \$22,200, will occur in 2021.**

Statement of Fact: This purchase will replace the portable radios currently in use by York Police, which are at their end of life. The new radios are the same as those purchased last year for the Town's two Fire Departments and are compatible with the Town's new emergency radio communications system. The phone recording system is required for emergency phone lines, and is replacing and end-of-life system.

FINANCIAL STATEMENT

Total Town Indebtedness:	
A. Bonds outstanding and unpaid	\$36,838,521
B. Bonds authorized and un-issued	\$0
C. Bonds to be issued if the Article is approved	\$80,000
Total	\$36,918,521

Costs:

At an estimated interest rate of 2% for a five (5) year maturity, the estimated cost of the bond issue will be:

Principal	\$80,000
Interest	<u>\$4,600</u>
Total Debt Service	\$84,600

Total estimated project costs including debt service: \$84,600



SAMPLE BALLOT

BUDGET REFERENDUM

YORK, MAINE

MAY 16, 2020

INSTRUCTIONS TO VOTERS

A. To vote, completely fill in the OVAL to the RIGHT of your choice(s), like this:

Validity: The validity of the bonds and the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

S/ Lawrence A. Graves, Town Treasurer

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A **YES** vote authorizes an appropriation of **\$80,000**.

A **NO** vote authorizes an appropriation of **\$0**.

YES
NO

ARTICLE FIFTY-SEVEN

Shall the Town appropriate a sum not to exceed \$75,000 from the Fund Balance for Scoping and Initial Design for Chases Pond Road/Cape Neddick River Bridge, and furthermore, shall the Board of Selectmen adopt this line item of the Town Budget, as proposed by the Budget Committee? Funds would be taken from the Town's Fund Balance; there would be no additional tax appropriation requested to fund this proposal.

Statement of Fact: This Article provides additional funds for engineering assessment and design necessary for the eventual repair or replacement of the Cape Neddick River Bridge on Chases Pond Road. This bridge is located just below the dam at Chases Pond. State engineers have determined the need for this project. Construction will require additional appropriations in future years.

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A YES vote authorizes an appropriation of \$75,000.

A NO vote authorizes an appropriation of \$0.

YES
NO

ARTICLE FIFTY-EIGHT

Shall the Town (1) approve funding for the purchase of a New Trackless Sidewalk Tractor for the Department of Public Works; (2) appropriate a sum not to exceed \$160,000 for the cost of this piece of equipment; and (3) hereby ordain to fund this appropriation; authorize the Treasurer and the Chairman of the Board of Selectmen to issue, at one time or from time to time, general obligation securities of the Town of York, Maine, including temporary notes in anticipation of the sale thereof, in an aggregate principal amount not to exceed \$160,000 with the discretion to fix the date(s), maturity(ies), denomination(s), interest rate(s), places(s) of payment, call(s) for redemption, form(s), and other details of said securities, including execution and delivery of said securities against payment therefore, and to provide for the sale thereof, to be delegated to the Treasurer and the Chairman of the Board of Selectmen? **The first year payment of principal and interest, estimated to be \$39,450, will occur in 2021.**

Statement of Fact: This Article will fund the purchase of a new trackless sidewalk tractor. This vehicle is the primary piece of equipment to plow snow from sidewalks in the winter. The existing 2004 sidewalk tractor will be retained to provide additional capacity and serve as to serve as a back-up.

FINANCIAL STATEMENT

Total Town Indebtedness:

A. Bonds outstanding and unpaid	\$36,838,521
B. Bonds authorized and un-issued	\$0
C. Bonds to be issued if the Article is approved	<u>\$160,000</u>
Total	\$36,998,521

Costs:

At an estimated interest rate of 2% for a five (5) year maturity, the estimated cost of the bond issue will be:

Principal	\$160,000
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Interest	\$9,300
Total Debt Service	\$169,300

Total estimated project costs including debt service: \$169,300

Validity: The validity of the bonds and the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

S/ Lawrence A. Graves, Town Treasurer

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A YES vote authorizes an appropriation of \$160,000.

A NO vote authorizes an appropriation of \$0.

YES
NO

ARTICLE FIFTY-NINE

Shall the Town (1) approve funding for **construction of approximately 1,200 feet of sidewalk on Woodbridge Road**; (2) appropriate a sum not to exceed **\$150,000** for the cost of this project; and (3) hereby ordain to fund this appropriation; authorize the Treasurer and the Chairman of the Board of Selectmen to issue, at one time or from time to time, general obligation securities of the Town of York, Maine, including temporary notes in anticipation of the sale thereof, in an aggregate principal amount not to exceed \$150,000 with the discretion to fix the date(s), maturity(ies), denomination(s), interest rate(s), places(s) of payment, call(s) for redemption, form(s), and other details of said securities, including execution and delivery of said securities against payment therefore, and to provide for the sale thereof, to be delegated to the Treasurer and the Chairman of the Board of Selectmen? **The first year payment of principal and interest, estimated to be \$19,350, will occur in 2021.**

Statement of Fact: This Article will fund construction of a section of sidewalk that will complete the sidewalk along the entire length of Woodbridge Road. Filling this gap in the sidewalk network has been identified by the Bicycle and Pedestrian Committee as a high priority.

FINANCIAL STATEMENT

Total Town Indebtedness:

A. Bonds outstanding and unpaid	\$36,838,521
B. Bonds authorized and un-issued	\$0
C. Bonds to be issued if the Article is approved	<u>\$150,000</u>
Total	\$36,988,521

Costs:

At an estimated interest rate of **2%** for a ten (10) year maturity, the estimated cost of the bond issue will be:

Principal	\$150,000
Interest	\$16,500
Total Debt Service	\$166,500

Total estimated project costs including debt service: \$166,500

Validity: The validity of the bonds and the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

S/ Lawrence A. Graves, Town Treasurer

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A **YES** vote authorizes an appropriation of **\$150,000**.

A **NO** vote authorizes an appropriation of **\$0**.

YES
NO

ARTICLE SIXTY

Shall the Town (1) approve funding for the purchase of a **Vocational Education Vehicle for the School Department**; (2) appropriate a sum not to exceed **\$45,000** for the cost of this vehicle; and (3) hereby ordain to fund this appropriation; authorize the Treasurer and the Chairman of the Board of Selectmen to issue, at one time or from time to time, general obligation securities of the Town of York, Maine, including temporary notes in anticipation of the sale thereof, in an aggregate principal amount not to exceed \$45,000 with the discretion to fix the date(s), maturity(ies), denomination(s), interest rate(s), places(s) of payment, call(s) for redemption, form(s), and other details of said securities, including execution and delivery of said securities against payment therefore, and to provide for the sale thereof, to be delegated to the Treasurer and the Chairman of the Board of Selectmen? **The first year payment of principal and interest, estimated to be \$11,250, will occur in 2021.**

Statement of Fact: This Article would replace an existing vehicle used to serve various transportation needs. These include vocational education, special education and co-curricular activities. The existing vehicle will be traded or sold and proceeds applied to the new purchase or added to the School Fund Balance.

FINANCIAL STATEMENT

Total Town Indebtedness:	
A. Bonds outstanding and unpaid	\$36,838,521
B. Bonds authorized and un-issued	\$0
C. Bonds to be issued if the Article is approved	<u>\$28,000</u>
Total	\$36,866,521

Costs:

At an estimated interest rate of 2% for a five (5) year maturity, the estimated cost of the bond issue will be:

Principal	\$45,000
Interest	\$2,500
Total Debt Service	\$47,500

Total estimated project costs including debt service: \$47,500

Validity: The validity of the bonds and the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

S/ Lawrence A. Graves, Town Treasurer

School Committee recommends approval (5-0).
Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A **YES** vote authorizes an appropriation of **\$45,000**.

A **NO** vote authorizes an appropriation of **\$0**.

YES
NO

ARTICLE SIXTY-ONE

Shall the Town (1) approve funding for **Traffic Safety Signs and Equipment for York Police Department**; (2) appropriate a sum not to exceed \$46,000 for the cost of this project; and (3) hereby ordain to fund this appropriation; authorize the Treasurer and the Chairman of the Board of Selectmen to issue, at one time or from time to time, general obligation securities of the Town of York, Maine, including temporary notes in anticipation of the sale thereof, in an aggregate principal amount not to exceed \$46,000 with the discretion to fix the date(s), maturity(ies), denomination(s), interest rate(s), places(s) of payment, call(s) for redemption, form(s), and other details of said securities, including execution and delivery of said securities against payment therefore, and to provide for the sale thereof, to be delegated to the Treasurer and the Chairman of the Board of Selectmen? **The first year payment of principal and interest, estimated to be \$17,220, will occur in 2021.**

Statement of Fact: This Article will fund the purchase of: approximately 30 portable "Stop for Pedestrian" signs to enhance pedestrian safety; three pole-mounted digital speed signs which can be moved around to various neighborhoods in response to speeding concerns; and a drone to be used for accident reconstructions, which will allow roads to be re-opened more quickly after accidents.

FINANCIAL STATEMENT

Total Town Indebtedness:

A. Bonds outstanding and unpaid	\$36,373,521
B. Bonds authorized and un-issued	0
C. Bonds to be issued if the Article is approved	\$46,000
Total	\$36,419,521

Costs:

At an estimated interest rate of 2% for a three (3) year maturity, the estimated cost of the bond issue will be:

Principal	\$46,000
Interest	<u>\$1,820</u>
Total Debt Service	\$47,820

Total estimated project costs including debt service: \$47,820

Validity: The validity of the bonds and the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

S/ Lawrence A. Graves, Town Treasurer

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A **YES** vote authorizes an appropriation of **\$46,000**.

A **NO** vote authorizes an appropriation of **\$0**.

YES
NO

ARTICLE SIXTY-TWO

Shall the Town (1) approve funding for **Town-Wide Road and Sidewalk Construction and Overlay Paving**; (2) appropriate a sum not to exceed \$1,000,000 for the cost of this project; and (3) hereby ordain to fund this appropriation; authorize the Treasurer and the Chairman of the Board of Selectmen to issue, at one time or from time to time, general obligation securities of the Town of York, Maine, including temporary notes in anticipation of the sale thereof, in an aggregate principal amount not to exceed \$1,000,000 with the discretion to fix the date(s), maturity(ies), denomination(s), interest rate(s), places(s) of payment, call(s) for redemption, form(s), and other details of said securities, including execution and delivery of said securities against payment therefore, and to provide for the sale thereof, to be delegated to the Treasurer and the Chairman of the Board of Selectmen? **The first year payment of principal and interest, estimated to be \$101,737.50, will occur in 2021.**

Statement of Fact: If approved, funds will be used to pay for construction, paving and overlay paving of roads and sidewalks, including ancillary costs.

FINANCIAL STATEMENT

Total Town Indebtedness:	
A. Bonds outstanding and unpaid	\$36,838,521
B. Bonds authorized and un-issued	\$0
C. Bonds to be issued if the Article is approved	<u>\$1,000,000</u>
Total	\$37,838,521

Costs: At an estimated interest rate of 2.25% for a fifteen (15) year maturity, the estimated cost of the bond issue will be:

Principal	\$1,000,000
Interest	<u>\$178,625</u>
Total Debt Service	\$1,178,625

Total estimated project costs including debt service: \$1,178,625

Validity: The validity of the bonds and the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

S/ Lawrence A. Graves, Town Treasurer

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A **YES** vote authorizes an appropriation of **\$1,000,000**.

A **NO** vote authorizes an appropriation of **\$0**.

YES
NO



SAMPLE BALLOT

BUDGET REFERENDUM

YORK, MAINE

MAY 16, 2020

INSTRUCTIONS TO VOTERS

A. To vote, completely fill in the OVAL to the RIGHT of your choice(s), like this:

ARTICLE SIXTY-THREE

Shall the Town (1) approve funding for New HVAC Equipment for the Training Room in the York Village Fire Station; (2) appropriate a sum not to exceed \$27,000 for the cost of this project; and (3) hereby ordain to fund this appropriation; authorize the Treasurer and the Chairman of the Board of Selectmen to issue, at one time or from time to time, general obligation securities of the Town of York, Maine, including temporary notes in anticipation of the sale thereof, in an aggregate principal amount not to exceed \$27,000 with the discretion to fix the date(s), maturity(ies), denomination(s), interest rate(s), places(s) of payment, call(s) for redemption, form(s), and other details of said securities, including execution and delivery of said securities against payment therefore, and to provide for the sale thereof, to be delegated to the Treasurer and the Chairman of the Board of Selectmen? **The first year payment of principal and interest, estimated to be \$7,740, will occur in 2021.**

Statement of Fact: This Article will fund replacement of the aging HVAC system in the training room at the York Village Fire Station.

FINANCIAL STATEMENT

Total Town Indebtedness:

A. Bonds outstanding and unpaid	\$36,838,521
B. Bonds authorized and un-issued	\$0
C. Bonds to be issued if the Article is approved	<u>\$27,000</u>
Total	\$36,865,521

Costs:

At an estimated interest rate of 2% for a five (5) year maturity, the estimated cost of the bond issue will be:

Principal	\$27,000
Interest	<u>\$1,540</u>
Total Debt Service	\$28,540

Total estimated project costs including debt service: \$28,540

Validity: The validity of the bonds and the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

S/ Lawrence A. Graves, Town Treasurer

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A YES vote authorizes an appropriation of \$27,000.

A NO vote authorizes an appropriation of \$0.

YES

NO

ARTICLE SIXTY-FOUR

Shall the Town (1) approve funding for Construction of Parking Lots and Public Restroom Facilities at both the Base and Summit of Mount Agamenticus; (2) appropriate a sum not to exceed \$1,200,000 for the cost of this project; and (3) hereby ordain to fund this appropriation; authorize the Treasurer and the Chairman of the Board of Selectmen to issue, at one time or from time to time, general obligation securities of the Town of York, Maine, including temporary notes in anticipation of the sale thereof, in an aggregate principal amount not to exceed \$1,200,000 with the discretion to fix the date(s), maturity(ies), denomination(s), interest rate(s), places(s) of payment, call(s) for redemption, form(s), and other details of said securities, including execution and delivery of said securities against payment therefore, and to provide for the sale thereof, to be delegated to the Treasurer and the Chairman of the Board of Selectmen? **The first year payment of principal and interest, estimated to be \$117,525, will occur in 2021.**

Statement of Fact: This Article will fund construction of two parking lots and two public restrooms with composting toilets on Mount Agamenticus.

The first parking lot and restroom would be located at the base of the mountain along Mount A Road. This would be entirely new construction and be located entirely on land leased by the Town of York from the York Water District.

The second parking lot and restroom would be located at the top of Mount A Road near the summit. This parking lot would be combination of reconstruction of the existing parking lot and new construction of an expanded parking area. A portion of the parking lot at the summit will be on land leased by the Town of York from the York Water District.

Because much of this infrastructure will be located on leased land, it is anticipated that funds will be obtained using a taxable bond rather than a more traditional tax-exempt bond. The Town and York Water District have an existing lease which expires in 2030. The Town and York Water District negotiated a 60-year, no-cost lease amendment to accommodate this project. Per the lease, construction of these improvements must be completed within three years.

FINANCIAL STATEMENT

Total Town Indebtedness:

A. Bonds outstanding and unpaid	\$36,838,521
B. Bonds authorized and un-issued	\$0
C. Bonds to be issued if the Article is approved	<u>\$1,200,000</u>
Total	\$38,038,521

Costs:

At an estimated interest rate of 3.25% for a twenty (20) year maturity, the estimated cost of the bond issue will be:

Principal	\$1,200,000
Interest	<u>\$409,500</u>
Total Debt Service	\$1,609,500

Total estimated project costs including debt service: \$1,609,500

Validity: The validity of the bonds and the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

S/ Lawrence A. Graves, Town Treasurer

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A YES vote authorizes an appropriation of \$1,200,000.

A NO vote authorizes an appropriation of \$0.

YES

NO

ARTICLE SIXTY FIVE

Shall the Town (1) approve funding for the purchase of a Pick-up Truck for the Parks & Recreation Department; (2) appropriate a sum not to exceed \$28,000 for the cost of this vehicle; and (3) hereby ordain to fund this appropriation; authorize the Treasurer and the Chairman of the Board of Selectmen to issue, at one time or from time to time, general obligation securities of the Town of York, Maine, including temporary notes in anticipation of the sale thereof, in an aggregate principal amount not to exceed \$28,000 with the discretion to fix the date(s), maturity(ies), denomination(s), interest rate(s), places(s) of payment, call(s) for redemption, form(s), and other details of said securities, including execution and delivery of said securities against payment therefore, and to provide for the sale thereof, to be delegated to the Treasurer and the Chairman of the Board of Selectmen? **The first year payment of principal and interest, estimated to be \$8,760, will occur in 2021.**

Statement of Fact: This Article would replace an existing two-wheel drive pick-up truck, which is used daily by the Parks Foreman. The truck being replaced will be traded or sold, and proceeds applied to this purchase.

FINANCIAL STATEMENT

Total Town Indebtedness:

A. Bonds outstanding and unpaid	\$36,838,521
B. Bonds authorized and un-issued	\$0
C. Bonds to be issued if the Article is approved	<u>\$28,000</u>
Total	\$36,866,521

Costs:

At an estimated interest rate of 2% for a five (5) year maturity, the estimated cost of the bond issue will be:

Principal	\$28,000
Interest	<u>\$1,560</u>
Total Debt Service	\$29,560

Total estimated project costs including debt service: \$29,560

Validity: The validity of the bonds and the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

S/ Lawrence A. Graves, Town Treasurer

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A YES vote authorizes an appropriation of \$28,000.

A NO vote authorizes an appropriation of \$0.

YES
NO

ARTICLE SIXTY SIX

Shall the Town (1) approve funding for the purchase of a Two New Electric Cars to replace gas-powered vehicles and Charging Systems in the Code Enforcement and Police Departments; (2) appropriate a sum not to exceed \$70,000 for the cost of this piece of equipment; and (3) hereby ordain to fund this appropriation; authorize the Treasurer and the Chairman of the Board of Selectmen to issue, at one time or from time to time, general obligation securities of the Town of York, Maine, including temporary notes in anticipation of the sale thereof, in an aggregate principal amount not to exceed \$70,000 with the discretion to fix the date(s), maturity(ies), denomination(s), interest rate(s), places(s) of payment, call(s) for redemption, form(s), and other details of said securities, including execution and delivery of said securities against payment therefore, and to provide for the sale thereof, to be delegated to the Treasurer and the Chairman of the Board of Selectmen? **The first year payment of principal and interest, estimated to be \$21,900, will occur in 2021.**

Statement of Fact: This Article will fund the purchase of two all-electric vehicles – one to be utilized by the Code Enforcement Department as an inspection vehicle, and the other to be used by the Police Department as a School Resource Officer's vehicle. Charging capabilities will be added at the Town Hall and Police Station for use by these and other Town-owned vehicles. The recommendation to purchase all-electric is in response to the Board of Selectmen's decision to join the Global Covenant of Mayors for Climate and Energy, which calls for reduction and eventual elimination of greenhouse gas emissions. Two existing vehicles will be traded or sold and proceeds applied to this purchase.

FINANCIAL STATEMENT

Total Town Indebtedness:

A. Bonds outstanding and unpaid	\$36,838,521
B. Bonds authorized and un-issued	\$0
C. Bonds to be issued if the Article is approved	\$70,000
Total	\$36,908,521

Costs:

At an estimated interest rate of 2% for a five (5) year maturity, the estimated cost of the bond issue will be:

Principal	\$70,000
Interest	\$3,600
Total Debt Service	\$73,600

Total estimated project costs including debt service: \$73,600

Validity: The validity of the bonds and the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

S/ Lawrence A. Graves, Town Treasurer

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A YES vote authorizes an appropriation of \$70,000.

A NO vote authorizes an appropriation of \$0.

ARTICLE SIXTY SEVEN

Shall the Town (1) approve funding for Construction Improvements on Bell Marsh Road; (2) appropriate a sum not to exceed \$125,000 for the cost of this project; and (3) hereby ordain to fund this appropriation; authorize the Treasurer and the Chairman of the Board of Selectmen to issue, at one time or from time to time, general obligation securities of the Town of York, Maine, including temporary notes in anticipation of the sale thereof, in an aggregate principal amount not to exceed \$125,000 with the discretion to fix the date(s), maturity(ies), denomination(s), interest rate(s), places(s) of payment, call(s) for redemption, form(s), and other details of said securities, including execution and delivery of said securities against payment therefore, and to provide for the sale thereof, to be delegated to the Treasurer and the Chairman of the Board of Selectmen? **The first year payment of principal and interest, estimated to be \$28,500, will occur in 2021.**

Statement of Fact: This article will fund continuing construction and repairs of Bell Marsh Road. The road will remain unpaved.

FINANCIAL STATEMENT

Total Town Indebtedness:

A. Bonds outstanding and unpaid	\$36,838,521
B. Bonds authorized and un-issued	\$0
C. Bonds to be issued if the Article is approved	<u>\$125,000</u>
Total	\$36,962,521

Costs:

At an estimated interest rate of 2% for a five (5) year maturity, the estimated cost of the bond issue will be:

Principal	\$125,000
Interest	<u>\$7,500</u>
Total Debt Service	\$132,500

Total estimated project costs including debt service: \$132,500

Validity: The validity of the bonds and the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

S/ Lawrence A. Graves, Town Treasurer

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A YES vote authorizes an appropriation of \$125,000.

A NO vote authorizes an appropriation of \$0.

YES
NO

ARTICLE SIXTY EIGHT

Shall the Town authorize an expenditure not to exceed \$65,000 from the Municipal Land and Building Fund, and apply such funds to Develop a Plan for Building Improvements and Renovations at 36 Main Street, and furthermore, shall the Board of Selectmen adopt this line item of the Town Budget, as proposed by the Budget Committee? Funds for this expenditure would be taken entirely from the Town's Municipal Land and Building Fund; there would be no additional tax appropriation requested to fund this proposal.

Statement of Fact: If approved by voters, the Town will utilize funds in the Municipal Land and Building Fund to:
identify appropriate uses for the space vacated by the Police Department at 36 Main Street in York Beach;
evaluate the structure and site;
evaluate permitting requirements;
and design a plan for rehabilitation of the building inside and out. This may include improvements to that portion of the building currently occupied by the Center for Active Living (formerly the Town of York Senior Center).

Funding of construction would be proposed in a future budget.

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).



SAMPLE BALLOT

BUDGET REFERENDUM

YORK, MAINE

MAY 16, 2020

INSTRUCTIONS TO VOTERS

A. To vote, completely fill in the OVAL to the RIGHT of your choice(s), like this:

A YES vote authorizes the expenditure of \$65,000.

A NO vote authorizes an appropriation of \$0.

YES

NO

ARTICLE SIXTY NINE

Shall the Town authorize the expenditure not to exceed \$91,000 from the Sohier Park Enterprise Fund, and apply such funds to fund Continuing Exterior Restorations at the Nubble Lighthouse, and to re-pave the parking lot at Sohier Park? Funds for this expenditure would be taken entirely from the Sohier Park Enterprise Fund; there is no additional tax appropriation requested for this purchase.

Statement of Fact: This Article allows for the expenditure of funds raised at the Sohier Park Gift Shop for continuing exterior restorations at Nubble Lighthouse and to re-pave the parking lot.

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A YES vote authorizes the use of \$91,000, from the Sohier Park Enterprise Fund.

A NO vote authorizes no use of the Sohier Park Enterprise Fund.

YES

NO

ARTICLE SEVENTY

Shall the Town raise and appropriate a sum not to exceed \$45,000 for Bond Financing Costs, and furthermore, shall the Board of Selectman adopt this line item of the Town Budget, as proposed by the Budget Committee?

Statement of Fact: The issuance of bonds carries with it legal and financial review costs of approximately \$45,000. If the funds are not needed they would revert to the general fund balance.

Board of Selectmen recommends approval (5-0).
Budget Committee recommends approval (7-0).

A YES vote will authorize an appropriation of \$45,000.

A NO vote authorizes the prior year's appropriation of \$54,000.

YES

NO

ARTICLE SEVENTY ONE

Shall the Town approve the Five (5) Year Capital Improvements Program as proposed by the Board of Selectmen?

Statement of Fact: The Town Charter requires the Board of Selectmen to adopt a Five-Year Capital Improvements Program. A Capital Item is defined as: any equipment, facility, infrastructure or land that costs more than \$20,000 and provides a useful life of three or more years, and all licensed motor vehicles. Approval of this article does not authorize any expenditure.

YES

NO

- LEVY LIMIT -

ARTICLE SEVENTY TWO

Shall the **Town approve raising the levy limit of the Town of York Municipal Budget** for the purpose of funding all of the preceding articles of the municipal budget approved by the voters hereunder?

Statement of Fact: The State law known as LD 1 requires an affirmative vote to allow a municipality to raise the property tax limit higher than allowed under LD 1. Under LD 1 the maximum property tax levy for the Town of York municipal budget

is \$16,508,274. If all articles contained herein concerning the municipal budget are approved, the amount appropriated will be \$16,734,218

A YES vote will allow the appropriation of all voter-approved articles.

A NO vote may result in an appropriation less than what has been approved.

YES

NO

- SPECIAL GENERAL REFERENDUM ARTICLES -

ARTICLE SEVENTY THREE

The Town hereby ordains to amend the **Zoning Ordinance**, specifically amending footnote "e" in section 5.2- Schedule of Dimensional Regulations regarding street frontage exemptions for lots on cul-de-sacs as follows:

e. Street Frontage Exemptions - New building lots located at the end of a cul-de-sac may be designed to have less street frontage than is required in the underlying zoning district but shall comply with the following:

- Have no less than 50 feet of street frontage along the circumference of the cul-de-sac, provided lot width at the location where the principal building is to be constructed is at least equal to the distance normally required for lot frontage in that zoning district;
- The cul-de-sac is designed and constructed to Town road acceptance standards with the exception that lots created through exemptions in State Subdivision Law may utilize road construction standards located in §5.5 Right-of-Way Standards—Applicable to All Zoning Districts (see Public Road Acceptance Ordinance for cul-de-sac construction requirements design specifications); and
- All minimum lot line setbacks shall be met.

Statement of Fact: The purpose of this amendment is to ensure a cul-de-sac that is to be constructed within a state exempt subdivision, is constructed to Town specifications for private roads for any lots that seek street frontage exemptions per footnote "e"- Street Frontage Exemptions within the schedule of dimensional regulations.

Board of Selectmen recommends approval (5-0).

YES

NO

ARTICLE SEVENTY FOUR

The Town hereby ordains to amend the **Zoning Ordinance**, specifically amending Article 8 Shoreland Overlay District as follows:

8.2.1.D Stream Protection Subdistrict

- EXPRESSLY PROHIBITED: Service Businesses Serving Local Needs; Small (under 2,500 square feet) Store for Retail Sale of Merchandise; Large Store or Mall (Group of Stores Under Single Roof) With Total Floor Space Over 2,500 Square Feet for Retail Sale of Merchandise; Banks; Antique Shops; Laundries and Dry Cleaning Facilities; Store for Retail Sale of Merchandise such as but not limited to Lumber Yards and Building Supply Yards; Plumbing, Electrical or Carpentry Shop or Other Similar Service or Repair Establishment; Motels/Hotels; Lodging and Tourist Homes/Inns; Restaurants; Fast Food Restaurants, whether the use is a principal use or an accessory use; Formula Restaurants, whether the use is a principal use or an accessory use; Ice Cream Stands; Truck Stops; Marinas; Florists; Garden Centers; Pet Shops; Commercial Schools; Day Care Facilities; Fruit and Vegetable Produce Stores; Medical Marijuana Registered Caregiver Retail Stores; Medical Marijuana Production Manufacturing Facility; Medical Marijuana Registered Dispensary; Medical Marijuana Testing Facilities; Artisanal Food and/or Beverage Facility.

Statement of Fact: The purpose of this amendment is to ensure consistency with permitting or prohibiting commercial uses in the shoreland overlay subdistricts.

Board of Selectmen recommends approval (5-0).

YES

NO

ARTICLE SEVENTY FIVE

The Town hereby ordains to amend the **Zoning Ordinance**, specifically amending the Open Space Conservation Subdivision Ordinance by adding a section

that requires the incorporation of workforce affordable housing in subdivisions of 10 units or greater, amending Article 7, Special Provisions, by amending section 7.6.4 Development Standards for Open Space Conservation Subdivisions as follows:

C. Workforce Affordable Housing. A proposed subdivision development that consists of ten (10) or more dwelling units shall include at least ten percent (10%) of the total number of dwelling units within the development as workforce affordable housing. All calculations for deciding the number of workforce affordable housing units required in a particular development shall be rounded up to the nearest whole number.

Density Bonus. A density bonus of twenty percent (20%) above that indicated by the yield plan shall be allowed if at least twenty five percent (25%), rounded to the nearest whole number, of the proposed dwelling units within a residential open space conservation subdivision development are defined as "workforce affordable housing" as determined by the Planning Board. The following standards shall also apply:

1. All dimensional, lot coverage, and open space standards as prescribed in this ordinance shall be adhered to; and
2. Proposed workforce affordable housing units shall be integrated within the design of the development and not be "stand alone" as determined by the Planning Board; and
3. The governance standards specified in §10-F.6 shall be followed for dwelling units defined as "workforce affordable housing." This requirement shall be noted in the approved plan and Findings of Fact.

Statement of Fact: The purpose of this amendment is to better achieve minimum guidelines pertaining to Maine municipalities assuring that workforce affordable housing is attainable in a community; that York continues to implement the Town's Comprehensive Plan sections regarding affordable housing policies (State Goal 4, Town Goal 4.1 and Town Goal 4.2 in the Comprehensive Plan), and that the Town encourages and promotes affordable, decent housing opportunities for all of York's citizens.

Board of Selectmen recommends approval (5-0).
YES
NO

ARTICLE SEVENTY SIX

The Town hereby ordains amendment of the **Supplemental Building Ordinance**, amending Section 3, Application Fees, Subsection A, Standard Fee Calculation, as follows:

3. **Application Fees.** Prior to issuance of a Building Permit, the applicant shall be required to pay a non-refundable application fee in accordance with the following:

A. Standard Fee Calculation. Application fees are to be assessed at a rate of ~~\$8.00~~ \$10.00 per thousand dollars of projected construction cost, but the minimum application fee charged shall be \$50. The applicant shall be responsible for showing the projected cost of construction, with sufficient detail to ensure reasonable accuracy. The tax assessor shall establish a schedule for minimum square footage rates based on the fair market value of proposed work. The Code Enforcement Officer shall base the fee amount on the larger of these two amounts. In addition, the State requires payment of a surcharge (currently projected to be \$0.04 per square foot of building space) which shall be paid at the same time the Town fee is paid.

Statement of Fact: The purpose of this amendment is to increase the cost of building permits from \$8.00 to \$10.00 per thousand of building construction cost.

Board of Selectmen recommends approval (5-0).
YES
NO

ARTICLE SEVENTY SEVEN

The Town hereby ordains to repeal the Senior Citizens Advisory Board Ordinance in its entirety.

Statement of Fact: The purpose of this amendment is to eliminate the Senior Citizens Advisory Ordinance, initially enacted in 1984, because it was superseded by and is in conflict with the Town of York Home Rule Charter adopted in 1991.

Board of Selectmen recommends approval (5-0).
YES
NO

ARTICLE SEVENTY EIGHT

Shall the municipality approve amendment of Article III, Section 8(A) of the **Town of York Home Rule Charter** to increase the number of Members of the **Senior Citizens Advisory Board** from five (5) to seven (7) and to reduce the number of Alternates from two (2) to zero (0)?

Board of Selectmen recommends approval (5-0).
YES
NO

ARTICLE SEVENTY-NINE

Shall the municipality approve amendment of Article III, Section 8(A) of the **Town of York Home Rule Charter** to add two (2) Alternate Members to the **Parks & Recreation Board**?

Board of Selectmen recommends approval (5-0).
YES
NO

ARTICLE EIGHTY

Shall the municipality authorize the Board of Selectmen to negotiate and enter into a long-term lease of all or a portion of the property at 65 Witchtrot Road for the construction and operation of a private solar electric generation facility?

Statement of Fact: The purpose of this amendment is to see if the voters will allow the Board of Selectmen to seek an outside business to design, build and operate a solar electric generation facility on the old landfill at the Witchtrot Road Transfer Station. This would be a large-scale solar generator, perhaps capable of generating 1 to 2 megawatts of electricity, and which is expected to last a minimum of 20 years. Solar electricity generates no greenhouse gasses and is consistent with the Selectmen's decision to join the Global Covenant of Mayors for Climate and Energy. The lease will provide revenue to the Town, either in the form of electricity for Town consumption or in the form of cash for rent.

Board of Selectmen recommends approval (5-0).
YES
NO

ARTICLE EIGHTY ONE

Do you favor authorizing the Town of York to accept a proposed gift of a lot or parcel of land, consisting of approximately 0.19 acres, said lot or parcel of land being shown on the records of the Town Assessor as owned by Joanne Thompson and being located at 9 Pine Street in the Town of York, Maine (Tax Map 0030, Lot 0046)?

Board of Selectmen recommends approval (5-0).
YES
NO

NON-BINDING REFERENDUM

Do the voters support the expenditure of Town funds to help drive public sewer expansions in the Growth Area?

YES
NO



York Parks and Recreation Department
Building Community Through Recreation



Camp Counselors



Day camp beach day fun in the sun!



Day camp, slip sliding away!



Day camp hanging out at lunch.



Tennis anyone?



Road Race



Girls 5-6 Travel Basketball



Boys 3-4 Travel Basketball

Warrant Article Summary Sheets

WARRANT ARTICLE SUMMARY SHEET

Town of York Budget Warrant Articles

1 Election of Candidates	21 YES _____ NO _____	41 YES _____ NO _____	61 YES _____ NO _____
2 YES _____ NO _____	22 YES _____ NO _____	42 YES _____ NO _____	62 YES _____ NO _____
3 YES _____ NO _____	23 YES _____ NO _____	43 YES _____ NO _____	63 YES _____ NO _____
4 YES _____ NO _____	24 YES _____ NO _____	44 YES _____ NO _____	64 YES _____ NO _____
5 YES _____ NO _____	25 YES _____ NO _____	45 YES _____ NO _____	65 YES _____ NO _____
6 YES _____ NO _____	26 YES _____ NO _____	46 YES _____ NO _____	66 YES _____ NO _____
7 YES _____ NO _____	27 YES _____ NO _____	47 YES _____ NO _____	67 YES _____ NO _____
8 YES _____ NO _____	28 YES _____ NO _____	48 YES _____ NO _____	68 YES _____ NO _____
9 YES _____ NO _____	29 YES _____ NO _____	49 YES _____ NO _____	69 YES _____ NO _____
10 YES _____ NO _____	30 YES _____ NO _____	50 YES _____ NO _____	70 YES _____ NO _____
11 YES _____ NO _____	31 YES _____ NO _____	51 YES _____ NO _____	71 YES _____ NO _____
12 YES _____ NO _____	32 YES _____ NO _____	52 YES _____ NO _____	72 YES _____ NO _____
13 YES _____ NO _____	33 YES _____ NO _____	53 YES _____ NO _____	73 YES _____ NO _____
14 YES _____ NO _____	34 YES _____ NO _____	54 YES _____ NO _____	74 YES _____ NO _____
15 YES _____ NO _____	35 YES _____ NO _____	55 YES _____ NO _____	75 YES _____ NO _____
16 YES _____ NO _____	36 YES _____ NO _____	56 YES _____ NO _____	76 YES _____ NO _____
17 YES _____ NO _____	37 YES _____ NO _____	57 YES _____ NO _____	77 YES _____ NO _____
18 YES _____ NO _____	38 YES _____ NO _____	58 YES _____ NO _____	78 YES _____ NO _____
19 YES _____ NO _____	39 YES _____ NO _____	59 YES _____ NO _____	79 YES _____ NO _____
20 YES _____ NO _____	40 YES _____ NO _____	60 YES _____ NO _____	80 YES _____ NO _____
			81 YES _____ NO _____
			NON-BINDING REFERENDUM YES _____ NO _____

WARRANT ARTICLE SUMMARY SHEET

Town of York Budget Warrant Articles

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			NON-BINDING REFERENDUM YES _____ NO _____



MAIL TO: TOWN CLERK, 186 YORK ST., YORK ME 03909

**Application for Absentee Ballot
TOWN OF YORK
BUDGET AND SPECIAL REFERENDUM ELECTION
May 16, 2020**

Application Received (Date/Time)
Ballot Sent/Delivered (Date/Time)

An Absentee Ballot must be requested of the Town Clerk by 4:30 p.m. on Wednesday May 13, 2020, unless special circumstances apply.

Voted Absentee Ballots must be received by the Town Clerk by 8:00 p.m. on May 16, 2020

Maine Election Law permits any registered voter to cast an absentee ballot at any election.

Full Name of Registered Voter _____

Address of Voter _____ YORK
(Street Address)

Mailing Address to which the ballot should be sent (if absentee ballot is not being picked up): _____
ZIP CODE _____

Voter's Date of Birth (if absentee ballot requested by telephone) _____
(If telephone request by the voter, Clerk must indicate in place of the signature: and verify the voter's residence and date of birth), **OR**

Name of 3rd Person (**NOT** a Family Member) **designated by the voter** to deliver the ballot

Telephone number where 3rd person can be reached _____

**Signature of Voter OR
Immediate Family Member of Voter** _____ Date _____

Indicate family relationship of Immediate Family Member _____

Signature if Immediate Family Member Returning the Ballot _____
(Only if ballot was returned by a DIFFERENT Immediate Family Member of the Voter)

AIDE CERTIFICATE (Must be completed if Application was Assisted)
If the voter received assistance in reading and/or signing this application, the person who assisted the voter must complete and sign this certificate.

I helped this voter: _____ read the application _____ Sign the Application _____ read and sign the application _____

Signature of Aide _____ Printed Name of Aide _____

AIDE CERTIFICATE (Must be completed if Application was Assisted) If the voter received assistance in reading and/or signing this application, the person who assisted the voter must complete and sign this certificate. I helped this voter: _____ read the application _____ Sign the Application _____ read and sign the application _____ Signature of Aide _____ Printed Name of Aide _____

WARNING: A PERSON WHO FALSELY COMPLETES, SIGNS OR ALTERS AN ABSENTEE BALLOT APPLICATION OR ENVELOPE, OR BY DECEPTION CAUSES ANOTHER TO DO SO, HAS COMMITTED A FORGERY (A CLASS C OR D CRIME UNDER MAINE LAW).

DO NOT ENCLOSE THIS APPLICATION WITH THE VOTED BALLOT